

**WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL**  
**JULY 21, 2025 – 5:00pm**

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

**Work Session**

Oath of Office - Officer James Gestwicki  
Officer Zane Forestire

**Consent Agenda**

Approval of Minutes – July 7, 2025

- Res. #2025-251 Authorization for the Payment of Vouchers \$ 478,498.02
- Res. #2025-252 Renewal of Commercial Excavation (Gravel Pit) Licenses
- Res. #2025-253 Approval for Run the Crest Half Marathon & 10K – October 4, 2025
- Res. #2025-254 Approval for Oktoberfest 2025 – October 4, 2025
- Res. #2025-255 Authorizing Pay Out of Terminal Leave (Estate of R. Stout)
- Res. #2025-256 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Summer Shore Safety \$7,000)
- Res. #2025-257 A Resolution Authorizing the Execution of a contract with Russ Rents for the provisions of Recreational Amenities at Lower Township National Night Out on August 5, 2025
- Res. #2025-258 Authorizing Pay Out of Terminal Leave (F.Dowe \$1,005.05))
- Res. #2025-259 Bid Acceptance and Contract Award for the Resurfacing of Cardinal Avenue to South State Inc (LT-C-062)
- Res. #2025-260 Approving Change Order #1 with DeBlasio & Associates for the Construction Phase of Cardinal Avenue Resurfacing Project – Beach Avenue to Main Street (LT-C-062)
- Res. #2025-261 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Open Space \$2,139,567.)
- Res. #2025-262 Award National Cooperative Purchasing Agreement with Sourcewell to National Auto Fleet Group for Three (3) 2026 Super Duty F-350 SRW XL 4WD Crew Cab 6.75 Box 160" Snow Plow Package and one (1) 2026 Ford Super Duty F-450 DRW XL Reg Cab 193" WB 108" CA
- Res. #2025-263 Resolution of the Township of Lower Consenting to the Issuance by the Township of Lower Municipal Utilities Authority of not to Exceed \$7,300,000 Revenue Bonds (Junior Lein) to the New Jersey Infrastructure Bank, and to the Issuance of a Project Note in Anticipation of the Issuance of Such Revenue Bonds, for the Financing of Certain Water System Capital Improvements
- Res. #2025-264 A Resolution Recognizing September as Ovarian Cancer Awareness Month and Authorizing Participation in the "Turn the Towns Teal" Campaign
- Res. # 2025-265 A Resolution Authorizing the Qualified Purchasing Agent of the Township of Lower to Award Contracts Exceeding \$17,500 and under the current Bid Threshold of \$53,000.00 and Establishing Quote Limits

**Regular Agenda**

**Engineer Report**

**Administrative Reports**

Clerk, Construction, Dog, Tax, Vital

**Public Comment**

**Council Comments**

**Adjourn**

## COUNCIL MEETING MINUTES – July 7, 2025

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on July 7, 2025 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember Joseph Wareham  
Councilmember Roland Roy, Jr.  
Deputy Mayor Kevin Coombs  
Mayor Frank Sippel

Also present: Michael Laffey, Township Manager, Robert Belasco, Township Solicitor and Karen Fournier, Deputy Township Clerk

### Work Session

Presentation of Plaque to Lower Township Solicitor Robert Belasco

Mayor Sippel congratulated Solicitor Robert Belasco on attaining "Best of Jersey Shore" awards and, on behalf of Council, presented Solicitor Belasco with a certificate of appreciation for his professionalism, legal expertise and dedicated service to the community.

Deputy Chief Vanaman presented Solicitor Belasco with a 70<sup>th</sup> Anniversary coin from the Lower Township Police Department.

Police Department Presentation on E-bikes

Deputy Chief Vanaman spoke briefly about current issues with E-bikes and stated that Title 39 is being addressed at the State level. He explained the differences between Class 1, Class 2 and Class 3 E-bikes and the population of people utilizing them. He recommended implementing regulations on a local level rather than banning them completely.

Captain Michael Majane agreed that banning E-bikes completely would be inappropriate.

Solicitor Belasco thanked Dep. Chief Vanaman for defining the different classes of e-bikes. He informed that the laws regarding e-bikes enable municipalities to impose regulations in public parks or ban them completely. He agreed that banning them would be inappropriate and suggested target enforcement as the best approach to the current issues.

Manager Laffey suggested a bike rodeo and/or distributing educational material on e-bikes at National Night Out. A brief discussion ensued. Mayor Sippel agreed with Manager Laffey's suggestions.

Sabina Bloom, 2 Mowery Ave, addressed Council to voice frustration with reckless juvenile activity involving e-bikes, quads and mopeds at Clem Mulligan Park.

Deputy Chief Vanaman responded to Ms. Bloom's comments. A brief discussion ensued.

Mayor Sippel assured that the issue is being addressed.

Deputy Chief Vanaman reiterated that the issue is being addressed.

Christopher South, Herald Newspaper, inquired about requirements for mini bikes, dirt bikes, etc. Deputy Chief Vanaman responded.

### Consent Agenda

Approval of Minutes – June 16, 2025

Approval of New Jersey State Firefighters Association Membership – O. Pagen – Erma Volunteer Fire Company

Res. #2025-243 Authorization for the Payment of Vouchers \$ 1,832,096.45

Res. #2025-244 Authorization for South Jersey Power Cooperative Natural Gas Supply Service Application

Res. #2025-245 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (DEDR, \$26,215)

Res. #2025-246 A Resolution Requesting that the New Jersey Department of Transportation Relocate Two Existing Bus Stops on Breakwater Road (CR613)

- Res. #2025-247 A Resolution Requesting Approval from the County of Cape May to Install A Bus Stop Shelter within the Breakwater Road County Right-of-way near the Intersection of Breakwater and Hornet Roads
- Res. #2025-248 Bid Acceptance and Contract Award for the Bayshore Road Pickleball Courts to Think Pavers Hardscape, LLC (LT-C-065)
- Res. #2025-249 Approving Change Order #3 with DeBlasio & Associates for the Preliminary Assessment Report for Jake's Law Playground for Phase II of the Rotary Community Park Renovation (LT-C-028)
- Res. #2025-250 A Resolution Authorizing the Execution of a Shared Service Agreement between the Township of Lower and the County of Cape May in Connection with the Receipt of Cape May County Open Space Funds for the Improvement of David C Douglass Sr. Memorial Park
- Ordinance #2025-16 An Ordinance Amending Chapter 7, Traffic, Article 1, General Provisions, of the Code of the Township of Lower This is the first reading of this Ordinance. The second reading and public hearing has been scheduled for August 4, 2025
- Ordinance #2025-17 An Ordinance Amending Chapter 575, Stormwater Management, of the Code of the Township of Lower to Ensure Consistency with the June 2025 Municipal Stormwater Management Plan Adopted by the Lower Township Planning Board This is the first reading of this Ordinance. The second reading and public hearing has been scheduled for August 4, 2025

Manager Laffey commented on Res. #2025-246 regarding the request to add bus stops along Breakwater Road.

Mayor Sippel commented on Ord. #2025-16, thanking Solicitor Belasco for his research on the matter.

Councilmember Conrad commented in favor of additional bus stops along Breakwater Road.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY			X				
COOMBS		X	X				
SIPPEL			X				

### Regular Agenda

Ordinance #2025-14 An Ordinance Amending Chapter 7, Traffic, Article I, General Provisions, Subsection 3, Parking, of the Code of the Township of Lower to Reiterate that Free Public Parking is Provided Along All Public Rights-of-Way Throughout the Township. This is the second reading and public hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

Bill Greenfield, Villas, addressed Council to revisit his request for no parking on New Jersey, Pacific and Delaware Avenues in the Villas.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD		X	X				
WAREHAM			X				
ROY	X		X				
COOMBS			X				
SIPPEL			X				

Ordinance #2025-15 An Ordinance Amending Chapter 583, Streets and Sidewalks, Article I, Excavation of Streets, of the Code of the Township of Lower. This is the second reading and public hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
WAREHAM			X				
ROY			X				
COOMBS		X	X				
SIPPEL	X		X				

## **Administrative Reports**

Treasurer's

Personnel Action Report

## **Call to the Public**

Kelly unknown, 102 Caroline Ave, voiced concern about reckless behavior taking place at Clem Mulligan Park. Solicitor Belasco pointed out that criminal justice reform limits the police officer's ability to charge juveniles with common offenses.

Mayor Sippel assured that the Township is addressing the matter.

Laurie Buck, 10 Linda Sue Lane, addressed Council regarding a request for blinking lights at the crosswalks on Route 109 at Schellenger's Landing.

Mayor Sippel stated that Route 109 is a State Highway but reminded that this project has been a priority for the Township for several years.

Manager Laffey gave an update on the status of the above-mentioned project at Schellenger's Landing.

Steven Delmonte, producer of Escape the Cape Triathlon, addressed Council with appreciation for hosting the triathlon and commended various Township departments, including LTPD and DPW for their roles in making the event a success and the safest in its history.

Mayor Sippel congratulated Mr. Delmonte on a successful event.

Councilmember Conrad commented on the success and safety of the event.

Councilmember Coombs commented in favor of the event.

Bill Greenfield, Villas, addressed Council to request a beach access platform on New Jersey Avenue in Villas.

Manager Laffey gave an update on the Beach Maintenance Permit from NJDEP.

Kelly unknown, inquired about changes at the State level with new administration.

## **Council Comments**

Mayor Sippel announced the upcoming Summer Concert Series and National Night Out.

Deputy Mayor Coombs thanked all responsible departments for the success of the Fireworks and Festival.

Councilmember Roy thanked residents for bringing their concerns to the Township's attention and reassured they will be addressed.

Councilmember Wareham announced the Coombs/Douglass Bayfront Run.

Councilmember Conrad reiterated Councilmember Roy's comments and reminded residents that government does not move quickly.

## **Adjournment**

There being no further business to address, motion to adjourn moved by Deputy Mayor Coombs, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 6:11 p.m.

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Frank Sippel, Mayor

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Township Clerk

Approved:

Resolution #2025-251

Ranges		Item Status	Purchase Types	Misc			
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Include Project Line Yes Format: Condensed Include Non-Budgeted: Y Vendors: All			
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00076		AMERICAN TEST CENTER, INC*					
25-01859	07/09/25	ANNUAL SAFETY INSPECTION/DPW	Open	\$1,395.00	\$0.00		
00110		ANCO HOME CENTER ~					
25-01080	04/28/25	RDS/SIGN/BLD/DPW/MAY	Open	\$271.70	\$0.00		
25-01847	07/08/25	SALT FOR WATER SOFTENER	Open	\$115.95	\$0.00		
25-01881	07/09/25	FS tool/hardware	Open	\$26.25	\$0.00		
		Vendor Total:		\$413.90			
00153		ATLANTIC CITY ELECTRIC*					
25-01959	07/16/25	STREET LIGHTS 6/1- 6/30/25	Open	\$40,132.85	\$0.00		
00179		AVERY TEITLER					
25-01736	06/19/25	PB RESOLUTION VOUCHER (JUNE)	Open	\$200.00	\$0.00		
00189		AUSTINS SPORTS CENTER					
25-01132	05/05/25	LITTLE SCOOPERS T-SHIRTS	Open	\$405.00	\$0.00		
25-01509	06/11/25	SUMMER CAMP SHIRTS	Open	\$1,791.00	\$0.00		
25-01510	06/11/25	SHIRTS FOR POOLSTAFF/LIFEGUARD	Open	\$451.20	\$0.00		
25-01916	07/15/25	SUMMER BASKETBALL SHIRTS	Open	\$1,349.00	\$0.00		
		Vendor Total:		\$3,996.20			
00193		ATLANTIC TACTICAL OF NJ INC*					
25-01669	06/16/25	TLR-7X SIGHTS	Open	\$8,718.00	\$0.00		
00194		ADVANCED VIDEO & SOUND LLC					
25-01227	05/15/25	POLICE DVR HARD DRIVES	Open	\$1,120.00	\$0.00		
00454		KEVIN LEWIS					
25-01822	07/01/25	TRAINING TRAVEL REIMBURSMENT	Open	\$363.68	\$0.00		
00611		COUNTY OF CAPE MAY (FUEL)					
25-01804	07/01/25	DIESEL/ NO LEAD FUEL/MAY/DPW	Open	\$23,488.91	\$0.00		
00651		MUNICIPAL UTIL AUTH DUMP FEES					
25-01835	07/02/25	DISPOSAL FEE MAY/DPW	Open	\$85,001.05	\$0.00		
00741		CMC CHIEF'S OF POLICE ASSOC.					
25-01296	05/22/25	SEARCH & SEIZURE, CASE LAW	Open	\$300.00	\$0.00		
00743		COUNTY OF CAPE MAY, TREASURER					
25-01387	06/02/25	CAPE MAY PARK SUMMER CAMP 7-11	Open	\$285.00	\$0.00		
00784		CAPE MAY STAR & WAVE					
25-01826	07/01/25	Legals - 6/25 & 6/18	Open	\$131.00	\$0.00		
25-01841	07/02/25	FS 07.23.25 special mtg LTBFS	Open	\$7.50	\$0.00		
25-01895	07/09/25	Legals 7/2/2025	Open	\$47.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
00784		CAPE MAY STAR & WAVE	<i>Account Continued</i>				
			<b>Vendor Total:</b>	<b>\$185.50</b>			
00825 25-01964	07/16/25	COMCAST INTERNET COMCAST- MONTHLY INTERENT	Open	\$1,611.75	\$0.00		
01132 25-00657	03/07/25	CUMMINS INC REC/DPW PLANNED MAINTENANCE	Open	\$1,885.62	\$0.00		
01170 25-01878	07/09/25	VERIZON WIRELESS* F/S FS Verizon05.27.25- 06.26.25	Open	\$168.49	\$0.00		
01171 25-01957	07/16/25	VERIZON WIRELESS - TOWNHALL VERIZON PHONE 5/24- 6/23/25	Open	\$518.43	\$0.00		
25-01958	07/16/25	VERIZON IPHONES 5/29- 6/28/25	Open	\$1,368.30	\$0.00		
			<b>Vendor Total:</b>	<b>\$1,886.73</b>			
01267 25-01965	07/16/25	EDWARD DONOHUE MEDICAL CLAIMS	Open	\$28.00	\$0.00		
01269 25-01893	07/09/25	DISCOUNT HYDRAULICS* QUICK COUPLER/DPW	Open	\$529.52	\$0.00		
01643 25-01954	07/16/25	WILLIAM GALESTOK CONTRACT REIMBURSEMENT- VISION	Open	\$260.00	\$0.00		
01653 25-01551	06/11/25	GENTILINI FORD ~ PARTS/DPW	Open	\$1,936.22	\$0.00		
01690 25-01928	07/15/25	GRANTURK EQUIPMENT CO* PARTS FOR RECYCLING/DPW	Open	\$2,773.50	\$0.00		
01741 25-01861	07/09/25	GENTILINI CHEVROLET, LLC ~ SENSORS/DPW	Open	\$287.72	\$0.00		
01806 25-01898	07/09/25	ANTHONY J HARVATT, II, ESQ ZBA RESOLUTION VOUCHERS	Open	\$800.00	\$0.00		
25-01899	07/09/25	ZBA SOLICITOR SALARY (JULY)	Open	\$834.00	\$0.00		
25-01927	07/15/25	ZIMICK V. LOWER TOWNSHIP ZBA	Open	\$375.00	\$0.00		
			<b>Vendor Total:</b>	<b>\$2,009.00</b>			
02010 24-03410	12/11/24	ISLAND TROPHY* PLAQUE - DESK WEDGE	Open	\$160.00	\$0.00		
25-00205	01/21/25	Desk Wedge - Council Ward 2	Open	\$35.00	\$0.00		
			<b>Vendor Total:</b>	<b>\$195.00</b>			
02014 25-01677	06/16/25	ALL TRAFFIC SOLUTIONS* ATS TR-5 EXP 12/20/2026 MAINT	Open	\$2,125.00	\$0.00		
02027 25-01905	07/11/25	JESCO INC~ FILTER ELEMENT/DPW	Open	\$884.43	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
02032 25-01703	06/17/25	JOHN'S AUTO BODY REPAIR PATROL UNIT 126	Open	\$1,076.41	\$0.00		
02183 25-01473	06/06/25	KLENSWITE POOL SPA SUP.CO INC~ PRESSURE GAUGE O RINGS	Open	\$8.00	\$0.00		
25-01474	06/06/25	PIPE PLUG W/GASKET	Open	\$15.98	\$0.00		
25-01479	06/06/25	POOL SUPPLIES	Open	\$934.00	\$0.00		
25-01481	06/06/25	2 CASES OF CONQUER FOR POOL	Open	\$516.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$1,473.98</b>			
02247 25-01567	06/11/25	LAWSON PRODUCTS, INC. ~ SUPPLIES FOR GARAGE/DPW	Open	\$732.72	\$0.00		
02410 25-01919	07/15/25	MAGLOCLEN* ANNUAL 7/1/25 THRU 6/30/26	Open	\$400.00	\$0.00		
02411 25-01836	07/02/25	MENEAR'S TREE SERVICE EMERGENCY TREE REMOVAL/DPW	Open	\$250.00	\$0.00		
02647 25-01963	07/16/25	KATHLEEN MCPHERSON CONTRACT REIMB	Open	\$1,850.00	\$0.00		
02777 25-01113	04/29/25	RR DONNELLEY* SAFETY PAPER	Open	\$106.50	\$0.00		
03021 25-01864	07/09/25	NJ MOTOR VEHICLE COMMISSION VEHICLE TITLE & REG TRK 48	Open	\$60.00	\$0.00		PC1
03449 25-01099	04/28/25	EUROFINS ENVIRONMENT TESTING 2025 SEASONAL POOL CONTRACT	Open	\$430.00	\$0.00		B
03518 25-01792	06/27/25	RIGGINS, INC.* OFF HIGHWAY DIESEL/DPW	Open	\$554.69	\$0.00		
25-01857	07/09/25	OFF HIGHWAY DIESEL/DPW/6.25.25	Open	\$485.39	\$0.00		
25-01890	07/09/25	OFF HIGHWAY DIESEL/DPW	Open	\$735.68	\$0.00		
		<b>Vendor Total:</b>		<b>\$1,775.76</b>			
03537 25-01469	06/06/25	RUTGERS, THE STATE UNIVERSITY* MCCORKEL INTRO TO ACT 7/1-8/5	Open	\$575.00	\$0.00		
03611 25-01556	06/11/25	SERVICE TIRE TRUCK CENTERS ~ TIRES/RDS/SANT/RECY/DPW	Open	\$5,348.96	\$0.00		
03678 25-01772	06/24/25	SMELTZER & SONS INC.* MATERIAL FOR BRICK WALL	Open	\$2,801.61	\$0.00		
03683 25-01377	05/30/25	SNAP-ON TOOLS* SHOP TOOLS FOR GARAGE/DPW	Open	\$305.00	\$0.00		
03692 25-01961	07/16/25	SOUTH JERSEY GAS CO* SOUTH JERSY GAS MAY&JUNE 2025	Open	\$806.62	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
03692		SOUTH JERSEY GAS CO*	<i>Account Continued</i>				
03820 25-01891	07/09/25	MUNICIPAL UTIL. AUTH ON CALL REIMBURSE HALF BILL/JUNE/DPW	Open	\$399.80	\$0.00		
03899 25-01800	06/27/25	UPS SHIPP URINE	Open	\$55.46	\$0.00		PC1
03904 25-01545	06/11/25	LOWE'S HOME CENTER INC* SUPPLIES /BUILDINGS/DPW/JULY	Open	\$403.73	\$0.00		
25-01827	07/01/25	GENERATORS	Open	\$1,670.10	\$0.00		
		<b>Vendor Total:</b>		<b>\$2,073.83</b>			
03917 25-01853	07/08/25	STATE OF NJ DEPT OF CHILD/FAML 2nd Quarter Marriage Licenses	Open	\$800.00	\$0.00		
03971 25-01829	07/01/25	VERIZON WIRELESS MDT POLICE JUNE MDT VERIZON CHARGES	Open	\$1,238.13	\$0.00		
03985 25-01546	06/11/25	VILLAS NAPA AUTO PARTS ~ RDS/SANT/RECY/DPW/JUNE	Open	\$3,898.35	\$0.00		
25-01547	06/11/25	RDS/SANT/RECY/DPW/JULY	Open	\$3,643.11	\$0.00		
		<b>Vendor Total:</b>		<b>\$7,541.46</b>			
04075 25-01234	05/16/25	BARBER CONSULTING SERVICES LLC INSTALL-CONFIG OF 15 COMPUTERS	Open	\$3,247.25	\$0.00		
04097 25-01844	07/03/25	CINTAS FIRST AID AND SAFETY* RE-STOCK BOXES	Open	\$167.02	\$0.00		
25-01894	07/09/25	TOWNAHALL RESTOCK JULY 2025	Open	\$10.76	\$0.00		
25-01920	07/15/25	MEDICAL CABINET	Open	\$36.57	\$0.00		
		<b>Vendor Total:</b>		<b>\$214.35</b>			
04105 25-01868	07/09/25	PITNEY BOWES GLOBAL FINANCIAL~ 6/24-7/25 FOLDING MAINT CONTRT	Open	\$3,169.80	\$0.00		
04266 25-01823	07/01/25	NJ DEPT OF HEALTH&SENIOR SVCS May, 2025 Dog License	Open	\$130.20	\$0.00		
25-01907	07/11/25	June, 2025 Dog	Open	\$69.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$199.20</b>			
05064 25-01866	07/09/25	CAPE ISLAND GRAPHICS BANNERS FOR POOL/BATH RULES	Open	\$128.00	\$0.00		
5064 25-01820	07/01/25	JOHN ARMBRUSTER TRAINING REINBURSMENT	Open	\$60.00	\$0.00		
6005 25-01842	07/02/25	TOSHIBA BUSINESS SOLUTIONS IN~ FS 06.21.25 - 06.20.26	Open	\$2,141.35	\$0.00		
7098 25-00026	01/03/25	SHORE VETERINARIAN ANIMAL RES#2025-48 DNE \$64K ANIMAL	Open	\$5,333.00	\$0.00		B



Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
7098		SHORE VETERINARIAN ANIMAL	<i>Account Continued</i>				
25-01889	07/09/25	ANIMAL CONTROL - JUNE	Open	\$675.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$6,008.00</b>			
7386		COREY SCHEID					
25-01821	07/01/25	TRAINING TRAVEL REIMBURSEMENT	Open	\$40.00	\$0.00		
7391		ANDREW WELSH					
25-01873	07/09/25	LACROSSE OFFICIAL	Open	\$140.00	\$0.00		
7430		HUTCHINSON MECHANICAL SERV					
25-01925	07/15/25	REC CENTER -ROOM 1	Open	\$183.40	\$0.00		
7475		SUZANNE M SCHEID					
25-01960	07/16/25	CONTRACT REIMB	Open	\$29.50	\$0.00		
25-01962	07/16/25	CONTRACT REIMB	Open	\$29.25	\$0.00		
		<b>Vendor Total:</b>		<b>\$58.75</b>			
7820		DEBLASIO & ASSOCIATES, P.C					
23-02342	09/14/23	2023 STORMWATER GIS MAPPING	Open	\$11,585.00	\$0.00		B
23-03045	11/28/23	#23-389 SURF RIDGEWOOD DNE 48K	Open	\$3,302.50	\$0.00		
24-02404	09/06/24	RES 2024-288 C/O 2 DPW BUILDNG	Open	\$2,269.75	\$0.00		B
24-03368	12/06/24	#24-372 BAY OUTFALL EXT #C059	Open	\$2,651.25	\$0.00		B
24-03455	12/19/24	#24-402 BEACH/DEL DNE 38K C061	Open	\$591.25	\$0.00		
25-00446	02/11/25	RES 2025-61 CARDINAL LT-C-062	Open	\$10,383.75	\$0.00		B
25-00517	02/21/25	2025-103 DEL BAY DR PUMP C064	Open	\$23.75	\$0.00		B
25-00995	04/14/25	LTC052 HOLMES AVE CO #1	Open	\$20,002.50	\$0.00		B
25-01199	05/12/25	RES 2025-178 LTC067 CLEM SEWER	Open	\$12,091.25	\$0.00		B
25-01295	05/22/25	RES 2025-196 FY2026 STATE APP	Open	\$2,500.00	\$0.00		
25-01435	06/05/25	RES 2025-222 FY25 NJDOT APP	Open	\$2,000.00	\$0.00		
25-01734	06/19/25	PB ENGINEER VOUCHERS (JUNE)	Open	\$800.00	\$0.00		
25-01901	07/09/25	ZBA ENGINEER VOUCHERS	Open	\$3,807.52	\$0.00		
		<b>Vendor Total:</b>		<b>\$72,008.52</b>			
7929		AMAZON CAPITAL SERVICES, INC ~					
25-01231	05/15/25	OFFICE SUPPLIES	Open	\$287.01	\$0.00		
25-01670	06/16/25	FS Amazon office supplies	Open	\$95.48	\$0.00		
25-01737	06/19/25	PURCHASING/TREAS SUPPLIES	Open	\$442.21	\$0.00		
25-01776	06/25/25	AUTO START/STOP PD VEHICLES	Open	\$102.98	\$0.00		
25-01840	07/02/25	WRISTBANDS FOR LT POOL	Open	\$106.70	\$0.00		
25-01846	07/08/25	PLAQUES & SUPPLIES 7/2/25	Open	\$476.22	\$0.00		
25-01874	07/09/25	GENUINE ECHO MUFFLER COVERS	Open	\$36.60	\$0.00		
25-01917	07/15/25	PURCHASING- OFFICE SUPPLIES	Open	\$275.53	\$0.00		
		<b>Vendor Total:</b>		<b>\$1,822.73</b>			
7985		EAW SECURITY					
25-01306	05/23/25	INSTALL SERVICES FOR HARDWARE	Open	\$800.00	\$0.00		
8211		CONFIRE FIRE PROT SERV LLC*					
25-01791	06/27/25	INSPECTION/MILLMAN CENTER/DPW	Open	\$255.50	\$0.00		
25-01793	06/27/25	ANNUAL SPRINKLER/DPW	Open	\$543.50	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
8211		CONFIRE FIRE PROT SERV LLC*		<i>Account Continued</i>			
		<b>Vendor Total:</b>		<b>\$799.00</b>			
8212 24-01043	04/19/24	MICHAEL CALAFATI ARCHITECT LLC RES 24-125 FOSTER HOUSE DNE 45	Open	\$3,900.00	\$0.00		B
8377 25-01058	04/23/25	POINT EMBLEMS LLC * 2" IRON HARD ENAMEL COINS	Open	\$3,035.00	\$0.00		
8524 24-03367 25-00997	12/06/24 04/14/25	FRED M SCHIAVONE CONSTRUCTION RES 2024-371 CHG 4 FRANCES AVE RES 2025-157 LTC045 FRANCIS AV	Open Open	\$15,670.70 \$1,336.63	\$0.00 \$0.00		B
		<b>Vendor Total:</b>		<b>\$17,007.33</b>			
8574 25-01790	06/27/25	LESLIE G FOGG INC* MOWER ATTACHMENT	Open	\$5,851.80	\$0.00		
8707 25-00855	04/01/25	PAUL J BALDINI P.A. Special Tax Council 2025	Open	\$705.00	\$0.00		B
8721 25-00022	01/03/25	BLANEY, DONOHUE, & WEINBERG PC RES#2025-03 LABOR DNE \$40K	Open	\$2,574.00	\$0.00		B
8735 25-00482	02/13/25	SURENIAN EDWARDS & NOLAN LLC AFF HOUSING RES #2025-15	Open	\$906.40	\$0.00		B
8784 25-01702	06/17/25	NOBLE TURF BASEBALL SUPPLIES	Open	\$869.05	\$0.00		
8831 25-01828 25-01906	07/01/25 07/11/25	SOUTH JERSEY INTERPRETERS LLC COURT - ARABIC INTERPRETER COURT INTERPRETING 7/8/2025	Open Open	\$350.00 \$187.50	\$0.00 \$0.00		
		<b>Vendor Total:</b>		<b>\$537.50</b>			
8835 25-01872	07/09/25	NJ ACTB TAX CAPE MAY CONF 8/25-29	Open	\$1,350.00	\$0.00		
8848 25-01892	07/09/25	COMFORT NOW LLC REPAIR FAN/DPW	Open	\$251.00	\$0.00		
8861 25-01233 25-01317 25-01877	05/15/25 05/23/25 07/09/25	WITMER PUBLIC SAFETY GROUP INC HOLSTERS FS ID clips FS freight fee	Open Open Open	\$11,889.42 \$144.30 \$34.00	\$0.00 \$0.00 \$0.00		
		<b>Vendor Total:</b>		<b>\$12,067.72</b>			
8908 25-01955	07/16/25	COMCAST BUISNESS PHONES COMCAST JULY #905366178	Open	\$1,312.46	\$0.00		
8909 25-01956	07/16/25	COMCAST BUSINESS PD INTERNET COMCAST- EHTERNET 7/1-7/31/25	Open	\$984.95	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
8973 25-01660	06/13/25	LEXIPOL LLC TRG ONLINE TRAINING RENEWAL	Open	\$26,223.92	\$0.00		
9026 25-01307	05/23/25	STARR SEPTIC LLC ~ PORTA-POTS CANAL PARK	Open	\$211.50	\$0.00		
9166 25-01210	05/13/25	REMINGTON & VERNICK ENG II INC RES#2025-177 CHG ORD 1 HVAC TH	Open	\$3,375.00	\$0.00		B
9169 25-01879	07/09/25	EB EMPLOYEE SOLUTIONS LLC DIFF CARD ADMIN FOR JULY 2025	Open	\$3,789.50	\$0.00		
9260 25-01483	06/06/25	EARTHSAVER EQUIPMENT INC HAMMER TIPS FOR GRINDER	Open	\$3,665.85	\$0.00		
9317 25-01839	07/02/25	VERIZON CONNECT FLEET USA LLC FLEET GPS 6/1-6/30/2025	Open	\$341.10	\$0.00		
9366 25-01389	06/02/25	LSM COASTAL LLC CHALLENGE SUMMER CAMP 7/16	Open	\$850.00	\$0.00		
9376 25-01446	06/06/25	TOPP BUSINESS SOLUTIONS FTR Programs - Clerk/Planning	Open	\$14,790.00	\$0.00		
9389 25-01357	05/28/25	AUTO AUTH DIAGNOSTIC SOFTWARE AUTO AUTH DIAGNOSTIC SOFTWARE	Open	\$55.95	\$0.00		PC1
9397 25-01390	06/02/25	CAPE MAY WHALE WATCHER INC. WHALE WATCH JULY 18,2025	Open	\$870.00	\$0.00		
9398 25-01393	06/02/25	SCIENCE HEROES SCIENCE HEROES CAMP- 7/31/25	Open	\$400.00	\$0.00		
9413 25-01855	07/09/25	NICHOLAS SANCHECZ CPR/FIRST AID CLASS	Open	\$50.00	\$0.00		
9414 25-01837	07/02/25	MAUREEN KERSCH CPR/FIRST AID	Open	\$50.00	\$0.00		
9418 25-01854	07/09/25	LINDSAY MATLACK CPR/FIRST AID CLASS	Open	\$50.00	\$0.00		
9420 25-01944	07/15/25	JOE'S ELECTRICAL SERVICES LLC EMERG TRANSFORMER FREEMAN	Open	\$4,800.00	\$0.00		
BOSNA 25-01865	07/09/25	KAREN MANETTE BOSNA MONTH OF JUNE'25	Open	\$105.00	\$0.00		
JUSTF005 25-01838	07/02/25	SHANNON NAGEL FACE PAINTER-JULY 4, 2025	Open	\$300.00	\$0.00		
PCORI		DEPARTMENT OF THE TREASURY					

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
P.O. #	PO Date Description					
PCORI	DEPARTMENT OF THE TREASURY					
						<i>Account Continued</i>
25-01952	07/15/25 PCORI 2024 EXCISE TAX	Open	\$371.29	\$0.00		

Total Purchase Orders: 143 Total P.O. Line Items: 0 Total List Amount: \$414,953.98 Total Void Amount: \$0.00

# TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

## RESOLUTION # 2025-251

Title: AUTHORIZING PAYMENT OF VOUCHERS

<u>VENDOR</u>	<u>CHECK #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Steven Barlotta	#7026	Summer Concert Series	\$4250.00
Split Decision Music LLC	#7027	Summer Concert Series	\$4000.00
State of NJ Div. of Pensions- Wire		2024 Employer Retro Payment	\$53850.14
Great American Financial Ser.	#7029	Postage Machine Lease	\$1443.90

TOTAL MANUAL CHECKS:	\$63,544.04
TOTAL COMPUTER GENERATED:	\$414,953.98

TOTAL BILL LIST	\$478,498.02
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	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025

Julie A Picard, Township Clerk

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2025-252**

**Title: RENEWAL OF COMMERCIAL EXCAVATION (GRAVEL PIT) LICENSES**

**WHEREAS**, Phillip Heun, Jr, Cape Mining and Recycling, LLC. and Kenneth Gomez, Beachcomber Campground, have made applications for renewal of commercial excavation (gravel pit) licenses; and

**WHEREAS**, the applicants have paid the appropriate fees and are currently in compliance with the regulations of the Cape Atlantic Conservation District.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. That the renewal of the commercial excavation licenses for the following are hereby approved:

Phillip Heun, Jr., Cape Mining & Recycling, LLC	Block 410.01	Lot 92
	Block 410.01	Lots 89, 93-98
	Block 410.01	Lots 99.01 & 99.02
Kenneth Gomez, Beachcomber Campground	Block 410.01	Lots 30.01, 31 & 32
	Block 410.01	Lots 9.01, 11.01 & 18.01

2. That all such licenses shall remain in full force and effect through July 14, 2026.
3. That the renewal of such licenses shall be conditioned on there being no further commercial activity conducted on the licensed premises without first obtaining all required Township and/or State licenses and permits and that a violation of this condition shall be grounds for revocation of the license.
4. The issuance of the license is further conditioned on the licensee's compliance with all applicable Federal, State and local laws and that a conviction of any Federal, State or local law shall be grounds for revocation of the license.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025.

Julie A Picard, Township Clerk

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2025-253**

**Title: APPROVAL FOR RUN THE CREST HALF MARATHON & 10K – OCTOBER 4, 2025**

**WHEREAS**, an application has been received from JLD Event Management and Timing Services, LLC for the Run the Crest Half Marathon and 10K Event to be held October 4, 2025; and

**WHEREAS**, the applicant has provided all the required paperwork, including indemnification and insurance certificates; and

**WHEREAS**, the Lower Township Police Department has approved this event.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-254

Title: APPROVAL FOR OKTOBERFEST- OCTOBER 4, 2025

**WHEREAS,** Harpoons on the Bay has requested permission to host an event called "Oktoberfest" Saturday, October 4, 2025; and

**WHEREAS,** Harpoons on the Bay has provided the Township with a certificate of Liability Insurance and has received approval from the Lower Township Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-255

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below is deceased and his estate is entitled to payment for accumulated vacation, personal and sick time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature \_\_\_\_\_ that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a payment due to Estate of Raymond Stout in the amount of \$ 4,504.62 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025

\_\_\_\_\_  
Julie A Picard, Township Clerk



Stout, Raymond

TOWNSHIP OF LOWER  
RETIREMENT PAYOUT ANALYSIS  
DATE:

EMPLOYEE: Stout, Raymond  
DATE OF RESIGNATION 7/1/2025  
DATE OF PAYMENT:  
RESOLUTION #:

Annual Salary:	\$46,965.44
Hourly Rate:	\$22.5795
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	22.58	0.00
Personal	8.00	22.58	180.64
Sick	0.00	22.58	0.00
Vacation	191.50	22.58	4,323.98
Terminal Leave Payout			\$4,504.62

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	26/ 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	0.00			0.00		0.00	
Personal	0.00	32.00	0.50	16.00	8.00	8.00	contract max
Sick	0.00	0.00	0.50	0.00		0.00	960 hours
Vacation	127.50	128.00	0.50	64.00	0.00	191.50	
Holidays							
Total	127.50	160.00	1.50	80.00	8.00	199.50	

Accrual and time used are current to 07/01/2025 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-256

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$7,000.00 for an item of revenue in the budget of the year 2025 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Summer Shore Safety
Total with increase to be	\$ 7,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$7,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues - Summer Shore Safety	
State/Federal Share	\$ 7,000.00
Non State Share	\$
Total with increase to be	\$ 7,000.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
WAREHAM						
ROY						
COOMBS						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025.

Julie A Picard, Township Clerk

**From:** Woltmann\_Christine <[Woltmann\\_Christine@aclink.org](mailto:Woltmann_Christine@aclink.org)>  
**Sent:** Tuesday, June 17, 2025 2:23 PM  
**To:** Lieutenant Brian McEwing <[mcewing@lowertownshippolice.com](mailto:mcewing@lowertownshippolice.com)>  
**Subject:** Grant Award: Summer Shore Safety Enforcement Mobilization

Congratulations!

The Lower Township police department has been awarded a \$7,000 reimbursement grant for a Summer Shore Safety enforcement mobilization, to run between July 1-31, 2025. **The grant funded overtime rate is \$70/hr.**

There are 6 forms that must be completed to qualify for reimbursement.

- Officer Daily Activity Report
- The DHTS F-2 Salary Expenditure Detail Form
- The Payroll Certification In lieu of Payroll Registers letter (CFO)
- The State of New Jersey Payment Voucher (CFO)
- County Standard Invoice
- Project Summary Form

Each officer who works a grant-funded enforcement detail **MUST** complete the **Officer Daily Activity Report** which will include their signature and a supervisor's signature. The data from the daily activity report should then be entered on the **F-2 Salary Expenditure Detail Form** by the date each detail was completed. **Please ensure that the time listed on the Officer Daily Report is the same time listed on the F-2 form and in the same format (military or standard time).** The dates must be in chronological order indicating the earliest detail completed first. Once this is completed and signed it should be given to your municipal CFO.

The CFO will need to total the amount claimed and sign the **Payroll Certification in Lieu of Payroll Registers** letter. The CFO will also need to complete the **State of New Jersey Payment Voucher**.

All completed documents should be scanned and emailed to [woltmann\\_christine@aclink.org](mailto:woltmann_christine@aclink.org) at the conclusion of the mobilization.

As a reminder, nothing should be submitted directly to NJDHTS or in the SAGE grant system. The Atlantic-Cape May Regional Highway Traffic Safety Office is sub-granting this funding to you, so all documentation should be returned to us.

Please feel free to reach out to me with any questions. I can be reached via the email above or at (609) 407-6739.

Thank you in advance for your participation.

Christine Woltmann  
Highway Traffic Safety – Atlantic-Cape May Region  
(609) 407-6739 office

(609) 517-1590 cell

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2025-257**

**Title: A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH RUSS RENTS FOR THE PROVISION OF RECREATIONAL AMENITIES AT LOWER TOWNSHIP NATIONAL NIGHT OUT ON AUGUST 5, 2025**

**WHEREAS**, National Night Out is an annual community event hosted by the Township of Lower and the Lower Township Police Department focused on enhancing the relationship between the community and the Township and its Police Department; and

**WHEREAS**, the 2025 National Night Out community event is scheduled to take place on August 5, 2025 at Lower Cape May Regional High School; and

**WHEREAS**, in connection with National Night Out the Township of Lower and the Lower Township Police Department provide a number of recreational activities, music, and food to the general public; and

**WHEREAS**, the Township of Lower has a desire to hire a company for the provision of inflatables for this event for utilization by the general public, specifically the youth; and

**WHEREAS**, Russ Rents has provided a quote in the amount of \$380.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Mayor is hereby authorized to execute an Agreement with Russ Rents for the provision of rides and inflatables in connection with the August 5, 2025 National Night Out Event.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-258

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has resigned and he is entitled to payment for accumulated vacation and personal, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature \_\_\_\_\_ that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that a payment due to Francis Dowe in the amount of \$ 1005.05 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
WAREHAM						
ROY						
COOMBS						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025.

\_\_\_\_\_  
Township Clerk

Julie A Picard,

TOWNSHIP OF LOWER  
RETIREMENT PAYOUT ANALYSIS  
DATE:

EMPLOYEE: Dowe, Francis  
 DATE OF RESIGNATION 6/27/2025  
 DATE OF PAYMENT:  
 RESOLUTION #:

Annual Salary:	\$37,856.00
Hourly Rate:	\$18.2000
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	18.20	0.00
Personal	(7.75)	18.20	(141.05)
Sick	0.00	18.20	0.00
Vacation	63.00	18.20	1,146.60
<b>Terminal Leave Payout</b>			<b>\$1,005.55</b>

owes for health insurance 318.81 I08  
 overpaid pension 354.9 P04  
 Teamsters \$20.50 U04

	(A)	(B)	(C)	(B * C)	(E)	A + D - E	
	Carryover	Annual	26/ 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	0.00			0.00		0.00	
Personal	0.00	24.50	0.50	12.25	20.00	(7.75)	contract max
Sick	0.00	0.00	0.50	0.00	.	0.00	960 hours
Vacation	39.00	80.00	0.50	40.00	16.00	63.00	
Holidays							
Total	39.00	104.50	1.50	52.25	36.00	55.25	

Accrual and time used are current to 07/01/2025 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION # 2025-259**

**Title: BID ACCEPTANCE AND CONTRACT AWARD FOR THE RESURFACING OF CARDINAL AVENUE TO SOUTH STATE INC. (LT-C-062)**

**WHEREAS**, the Notice to Bidders for the Resurfacing of Cardinal Avenue (LT-C-062) was advertised on June 25, 2025 and accepted on Tuesday July 15, 2025 at 10:00 a.m. prevailing time; and

**WHEREAS**, Three (3) sealed bids were submitted and reviewed by the Township Engineer, QPA and the Public Works Superintendent; and

**WHEREAS**, South State Inc. was the lowest qualified bidder complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: \_\_\_\_\_

Signature: \_\_\_\_\_  
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

**AWARD TO: SOUTH STATE INC.**  
**TOTAL: \$219,826.20**

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025

\_\_\_\_\_  
Julie A Picard, Township Clerk



# DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

July 15, 2025

VIA EMAIL

Julie Picard, Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ  
Roadway Resurfacing of Cardinal Avenue  
D&A File #: LT-C-062**


Dear Ms. Picard:

We have tabulated the three (3) bids received on July 15, 2025 for the above referenced project. As such, we have determined that the lowest responsible bidder appears to be South State, Inc. in the amount of \$219,826.20. Enclosed please find one (1) copy of the bid tabulation for your files.

In accordance with N.J.S.A. 40A:11-1 et seq., the award should be made to the lowest responsible bidder which appears to be South State, Inc., P.O. Box 68, Bridgeton, NJ 08302 in the amount of \$219,826.20. The contractual award should be made contingent upon approval from the Township Purchasing Agent, Chief Financial Officer and Township Solicitor.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email w/encl.)  
Michael Laffey, Manager (via email w/encl.)  
Margaret Vitelli, Qualified Purchasing Agent (via email w/encl.)  
Gary Douglass, Public Works Superintendent (via email w/encl.)  
Rob Belasco, Solicitor (via email w/encl.)  
Lauren Read, CFO (via email w/encl.)  
Cody Stanford (via email w/encl.)  
Andrew McTague (via email w/encl.)

## BID TABULATION

Project Name: RESURFACING OF CARDINAL AVENUE  
 D&A Project #: LT-C-062  
 Client: Township of Lower  
 Bid Opening Date: 07/15/2025

				South State, Inc. P.O. Box 68 Bridgeton, NJ 08302		Think Pavers Hardscaping 125 Kings Highway Mount Royal, NJ 08061		Landberg Construction 82 Tuckahoe Road Dorothy, NJ 08317	
Item #	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	TRAFFIC CONTROL	LUMP SUM	LUMP SUM	\$10,000.00	\$10,000.00	\$1,999.50	\$1,999.50	\$7,500.00	\$7,500.00
2	CLEARING SITE	LUMP SUM	LUMP SUM	\$6,000.00	\$6,000.00	\$65,000.00	\$65,000.00	\$32,000.00	\$32,000.00
3	12" POLYVINYL CHLORIDE (PVC) STORM PIPE, SDR 26	L.F.	65	\$200.00	\$13,000.00	\$70.00	\$4,550.00	\$150.00	\$9,750.00
4	INLETS, TYPE "A"	UNIT	2	\$7,000.00	\$14,000.00	\$15,000.00	\$30,000.00	\$4,000.00	\$8,000.00
5	CONCRETE SIDEWALK, 4" THICK	S.Y.	8	\$200.00	\$1,600.00	\$100.00	\$800.00	\$160.00	\$1,280.00
6	CONCRETE DRIVEWAY, 6" THICK	S.Y.	100	\$200.00	\$20,000.00	\$80.00	\$8,000.00	\$170.00	\$17,000.00
7	HOT MIX ASPHALT DRIVEWAY, 2" THICK	S.Y.	75	\$40.00	\$3,000.00	\$15.00	\$1,125.00	\$80.00	\$4,500.00
8	RESET EXISTING STONE	S.Y.	75	\$25.00	\$1,875.00	\$5.00	\$375.00	\$50.00	\$3,750.00
9	HOT MIX ASPHALT 9.5MMA SURFACE COURSE, 2" THICK	TON	1,100	\$100.00	\$110,000.00	\$85.00	\$93,500.00	\$110.00	\$121,000.00
10	HMA MILLING, 3" OR LESS	S.Y.	8,600	\$3.00	\$25,800.00	\$2.00	\$17,200.00	\$3.50	\$30,100.00
11	TURF REPAIR STRIP	L.F.	4,150	\$2.00	\$8,300.00	\$0.01	\$41.50	\$5.00	\$20,750.00
12	RESET EXISTING BRICK PAVERS	S.Y.	25	\$100.00	\$2,500.00	\$20.00	\$500.00	\$200.00	\$5,000.00
13	TRAFFIC MARKING LINES, 24"	L.F.	80	\$25.00	\$2,000.00	\$26.00	\$2,080.00	\$27.00	\$2,160.00
14	TEST PIT EXCAVATION	UNIT	3	\$100.00	\$300.00	\$100.00	\$300.00	\$0.01	\$0.03
15	INLET FILTERS, TYPE 1	S.F.	120	\$0.01	\$1.20	\$98.00	\$11,760.00	\$0.01	\$1.20
16	RESET EXISTING MANHOLE CASTING	UNIT	1	\$750.00	\$750.00	\$500.00	\$500.00	\$725.00	\$725.00
17	FUEL PRICE ADJUSTMENTS	DOLLAR	300	\$1.00	\$300.00	\$1.00	\$300.00	\$1.00	\$300.00
18	ASPHALT PRICE ADJUSTMENTS	DOLLAR	400	\$1.00	\$400.00	\$1.00	\$400.00	\$1.00	\$400.00
Sub-Total Amount Bid Based on Estimated Quantities for Items 1 to 18					\$219,826.20	\$238,431.00		\$264,216.23	

Total Amount Bid Based on Estimated Quantities for Items 1 - 18

Error in Bidder's Mathematics

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2025-260**

**Title: APPROVING CHANGE ORDER #1 WITH DeBLASIO & ASSOCIATES FOR THE CONSTRUCTION PHASE OF CARDINAL AVENUE RESURFACING PROJECT-BEACH AVENUE TO MAIN STREET (LT-C-062)**

**WHEREAS**, DeBlasio & Associates was awarded a professional service contract on January 2, 2025 by Resolution #2025-61 for the Design Phase Cardinal Avenue Resurfacing Project-Beach Avenue to Main Street (LT-C-062) in the amount of \$32,000.00; and

**WHEREAS**, DeBlasio & Associates have provided a proposal for the Construction Phase for Resurfacing of Cardinal Avenue including; Contract Administration, Shop Drawing and Submittal Review, Part Time Construction Observation (based on a 75 Day Construction Contract) for an additional \$16,500.00; and

**WHEREAS**, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord# 23-03 C-04-55-436-100

Signature: \_\_\_\_\_  
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 attached hereto in the amount of \$16,500.00 is hereby approved and increasing the contract total to \$48,500.00.

**BE IT FURTHER RESOLVED** that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025

\_\_\_\_\_  
Julie A Picard, Township Clerk

# DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

July 1, 2025

VIA EMAIL

Gary Douglass, Superintendent  
Township of Lower Public Works Department  
2600 Bayshore Road  
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ  
Resurfacing of Cardinal Avenue –  
Construction Phase Services  
D&A File #: LT-C-062**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional services for the **Resurfacing of Cardinal Avenue-Construction Phase Services** which shall consist of the following roadways:

1. Beach Avenue to Main Street

<b>Construction Phase Cost:</b>	<b>\$16,500.00</b>
---------------------------------	--------------------

- Contract Administration
  - Shop Drawing and Submittal Review
  - Part Time Construction Observation
- Based on a 75 Day Construction Contract

<b>Total Professional Service Fee</b>	<b>\$16,500.00</b>
---------------------------------------	--------------------

Upon your authorization, we are prepared to begin work immediately on the Township's **Resurfacing of Cardinal Avenue – Construction Phase Services**.

Should you have any questions or require any additional information, please do not hesitate to contact Cody Stanford at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,  
**DeBlasio & Associates, P.C.**

A handwritten signature in black ink, appearing to read "Marc DeBlasio". The signature is fluid and cursive, with the first name "Marc" and last name "DeBlasio" clearly distinguishable.

Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email)  
Michael Laffey, Manager (via email)  
Margaret Vitelli, QPA (via email)  
Julie Picard, Clerk (via email)  
Cody Stanford, EIT (via email)  
Finance (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-261

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$2,139,567.00 for an item of revenue in the budget of the year 2025 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Open Space
Total with increase to be	\$ 2,139,567.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$2,139,567.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Open Space
State/Federal Share	\$ 2,139,567.00
Non State Share	\$
Total with increase to be	\$ 2,139,567.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
WAREHAM						
ROY						
COOMBS						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025.

Julie A Picard, Township Clerk

**BOARD OF COUNTY COMMISSIONERS  
CAPE MAY COUNTY, NEW JERSEY  
RESOLUTION**

**No. 366-25**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES  
AGREEMENT WITH THE TOWNSHIP OF LOWER FOR THE PROJECT KNOWN AS  
"DAVID DOUGLASS, SR. MEMORIAL PARK" PROVIDING FOR A PORTION OF THE  
FUNDING OF THIS PROJECT, IN A TOTAL AMOUNT NOT TO EXCEED  
\$2,139,567.00 WITH ADOPTION OF ALL OTHER TERMS AND CONDITIONS OF  
THE ANNEXED SCHEDULES**

**WHEREAS**, the County of Cape May (hereinafter "County") has determined that it is in the best interest of the County and residents therein, for the County to provide funds to such Township for the acquisition of lands for open space and the development of public park and recreation facilities or improvements, and historic preservation; and

**WHEREAS**, the County desires, pursuant to the provisions of N.J.S.A. 40:12-16 et. seq., N.J.S.A. 40:12-9 and N.J.S.A. 40A:65-1, et seq. and other related statutes providing for joint action with regard to capital projects and improvements which are deemed to benefit the County and their residents, to provide funding for such projects and improvements; and

**WHEREAS**, in 1989, pursuant to P.L. 1989, Chapter 30, the County of Cape May Board of Chosen Freeholders established an Open Space and Farmland Preservation Trust Fund; and

**WHEREAS**, on December 27, 2012, in accordance with N.J.S.A. 40:12-15-3, the Board of Chosen Freeholders adopted new 2013 Program Guidelines for the Open Space Program that incorporated the two additional eligible categories of park and recreation development as well as historic preservation projects; and

**WHEREAS**, the Township of Lower (hereinafter "Township") has submitted an application under the 2024 Program for David Douglass, Sr. Memorial Park, with the request of \$2,139,567.00, (hereinafter "Submitted Proposal"); and

**WHEREAS**, on January 21, 2025, the Open Space Review Board thoroughly reviewed, deliberated and voted to make a recommendation to the Board of County Commissioners to fund the project, in an amount not to exceed \$2,139,567.00, pursuant to the attached Schedule "A". This will hereinafter be referred to as the "Defined Project"; and

**WHEREAS**, a public hearing on this project was held on May 13, 2025 at the Cape May County Administration Building, 4 Moore Road, Cape May Court House, New Jersey 08210; and

No. 364-25

RECORD OF VOTE						
Commissioners	Ayes	Nays	Abstain	Absent	Moved	Second
Mr. Barr	✓				✓	
Mr. Bulakowski	✓					
Ms. Collette	✓					✓
Mr. Morey	✓					
Mr. Deslderio	✓					
✓ - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded						



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-262

Title: AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL TO NATIONAL AUTO FLEET GROUP FOR THREE (3) 2026 FOR SUPER DUTY F-350 SRW XL 4WD CREW CAB 6.75 BOX 160" SNOW PLOW PACKAGE AND (1) ONE 2026 FORD SUPER DUTY F-450 DRW XL REG CAB 193" WB 108" CA

WHEREAS, the Township of Lower participates in the Sourcwell National Cooperative Purchase Agreement, Membership #28077; and

WHEREAS, the Township of Lower intends to purchase (3) Three 2026 For Super Duty F-350 SRW XL 4WD Crew Cab 6.75 Box 160" Snow Plow Package and (1) One 2026 Ford Super Duty F-450 DRW Reg Cab 193" WB 108" CA through Contract #110223-LEG 0921521-NAFG, which is valid through November 8, 2026; and

WHEREAS, the Township of Lower is permitted to participate in national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3); and

WHEREAS, NCOOP Bid #2025-17 was publicly advertised on July 2, 2025, with a public comment period ending on July 15, 2025, and was subsequently reviewed by the Qualified Purchasing Agent (QPA) and Gary Douglass; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #25-12 C-04-55-442-250

Signature: \_\_\_\_\_  
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower hereby authorizes the purchase of (3) Three 2026 For Super Duty F-350 SRW XL 4WD Crew Cab 6.75 Box 160" Snow Plow Package and (1) One 2026 Ford Super Duty F-450 DRW Reg Cab 193" WB 108" through the Sourcwell National Cooperative Purchase Agreement, Contract #0921521-NAFG; and

AWARD:	NATIONAL AUTO FLEET GROUP
	(3) THREE 2026 FORD SUPER DUTY F-350 w/Snow Plow \$212,205.78
	(1) ONE 2026 FORD SUPER DUTY F-450 w/Stake Body \$86,303.71
TOTAL	\$298,509.49

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025

\_\_\_\_\_  
Julie A Picard, Township Clerk



# National Auto Fleet Group

A Division of Chevrolet of Watsonville  
 480 Auto Center Drive, Watsonville, CA 95076  
 (855) 289-6572 • (831) 480-8487 Fax  
 Fleet@NationalAutoFleetGroup.com

6/13/2025  
 6/13/2025 Re-Configured

Quote ID: 32205 R1

Order Cut Off Date: TBA

Mr Gary Douglass  
 Lower Township  
 2600 Bayshore Rd  
 Villas, New Jersey, 08251

Dear Gary Douglass,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.  
**Three (3) New/Unused (2026 Ford Super Duty F-350 SRW (W3B) XL 4WD Crew Cab 6.75' Box 160" WB, H.A. DeHart & Son Snow Plow Pkg )** and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Extended Unit's (3)	Total Savings
Contract Price	\$58,405.00	\$56,472.26	3.309 %	\$169,416.78	\$5,798.22
Tax (0.0000 %)		\$0.00		\$0.00	
H.A. DeHart & Son		\$14,263.00		\$42,789.00	
Snow Plow Pkg					
Tire fee		\$0.00		\$0.00	
Total		\$70,735.26		\$212,205.78	

\*Per the attached specifications. Additional upfit options included. **Required: Invoice for chassis due on delivery to installer. Invoice for upfit due thereafter upon completion.** This vehicle(s) is available under the Sourcewell Contract 0921521-NAFG. Please reference this number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle. Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper  
 Account Manager  
 Email: Fleet@NationalAutoFleetGroup.com  
 Office: (855) 289-6572  
 Fax: (831) 480-8497

Quoting Department  
 Account Manager  
 Fleet@NationalAutoFleetGroup.com  
 (855) 289-6572



GMC



# National Auto Fleet Group

A Division of Chevrolet of Watsonville  
 490 Auto Center Drive, Watsonville, CA 95076  
 (855) 289-6572 • (831) 480-8497 Fax  
 Fleet@NationalAutoFleetGroup.com

6/12/2025

Quote ID: 32193

Order Cut Off Date: TBA

Mr Gary Douglass  
 Township of Lower  
 2600 Bayshore Rd  
 Villas, New Jersey, 08251

Dear Gary Douglass,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2026 Ford Super Duty F-450 DRW (F4G) XL 2WD Reg Cab 193" WB 108" CA, H.A. DeHart & Son Knapheide Stake Body + Handling ) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$59,785.00	\$57,658.52	3.557 %	\$2,126.48
Tax (0.0000 %)		\$0.00		
H.A. DeHart & Son		\$28,645.19		
Knapheide Stake Body + Handling				
Tire fee		\$0.00		
Total		\$86,303.71		

\*Per the attached specifications. Additional upfit options included. **Required: Invoice for chassis due on delivery to installer. Invoice for upfit due thereafter upon completion.** This vehicle(s) is available under the Sourcewell Contract 0921521-NAFG. Please reference this number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle. Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper  
 Account Manager  
 Email: Fleet@NationalAutoFleetGroup.com  
 Office: (855) 289-6572  
 Fax: (831) 480-8497

Quoting Department  
 Account Manager  
 Fleet@NationalAutoFleetGroup.com  
 (855) 289-6572



GMC

TOWNSHIP OF LOWER, COUNTY OF CAPE MAYSTATE OF NEW JERSEY

RESOLUTION #2025-263

**RESOLUTION OF THE TOWNSHIP OF LOWER CONSENTING TO THE ISSUANCE BY THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY OF NOT TO EXCEED \$7,300,000 REVENUE BONDS (JUNIOR LIEN) TO THE NEW JERSEY INFRASTRUCTURE BANK, AND TO THE ISSUANCE OF A PROJECT NOTE IN ANTICIPATION OF THE ISSUANCE OF SUCH REVENUE BONDS, FOR THE FINANCING OF CERTAIN WATER SYSTEM CAPITAL IMPROVEMENTS**

**WHEREAS**, The Township of Lower Municipal Utilities Authority (the "Authority"), a public body corporate and politic of the State of New Jersey, was created pursuant to the Municipal and County Utilities Authorities Law, N.J.S.A. 40:14B-1 *et seq.* (the "Act"), and was given the responsibility to implement and operate a municipal utilities authority which provides certain water and sewer services to the inhabitants of the Township of Lower, in the County of Cape May, State of New Jersey (the "Township"); and

**WHEREAS**, the Act provides that the Authority shall have the power to borrow money and issue its bonds, notes and other obligations and to provide for the rights of the holders of its bonds, notes and other obligations, as provided in the Act; and

**WHEREAS**, on February 3, 2010, the Authority adopted a resolution entitled, "Resolution Authorizing the Issuance of Revenue Bonds (Junior Lien) of The Township of Lower Municipal Utilities Authority", as amended and supplemented (the "Junior Lien General Bond Resolution"), authorizing the issuance of junior lien revenue bonds secured by a pledge of the Revenues (as defined in the Junior Lien General Bond Resolution) and other funds available pursuant to the Junior Lien General Bond Resolution, but at all times subordinate to bonds outstanding under the Authority's general bond resolution adopted December 4, 1972 (the "Senior General Bond Resolution"); and

**WHEREAS**, the Authority desires to undertake the Cost (as defined in the Act) of all or a portion of the Replacement of the North Cape May Water Distribution System, consisting of 136,000 L.F. of Water Main, 2,217 water services and 273 Fire Hydrants, and all work necessary and ancillary thereto including all costs associated therewith, through the New Jersey Infrastructure Bank (the "NJIB") and the payment of the costs associated with the issuance of the Obligations (as defined herein) (collectively, the "2025 Project"); and

**WHEREAS**, to finance the 2025 Project, the Authority has applied for funding through the NJIB; and

**WHEREAS**, to secure such funding, the Authority must issue a bond to (i) the NJIB, and (ii) the State of New Jersey Department of Environmental Protection (the "State"), and approve the terms of all financing documents in connection therewith; and

**WHEREAS**, pursuant to Section 501(a) of the Junior Lien General Bond Resolution, the Authority is authorized to issue junior lien bonds for the purpose of raising funds to pay the Costs of Construction of any Project (as such terms are defined in the Junior Lien General Bond Resolution), including the 2025 Project; and

**WHEREAS**, the Authority has adopted a junior lien bond supplemental resolution on July 2, 2025 (the "Supplemental Bond Resolution") authorizing the issuance of an additional not to exceed \$7,300,000 aggregate principal amount of Revenue Bonds (Junior Lien) (the "Bonds") to the NJIB and the State; and

**WHEREAS**, Section 305(F) of the Junior Lien General Bond Resolution and Section 305(3) of the Senior General Bond Resolution require, as a condition to the issuance of the Bonds, delivery to the Trustee of an Officer's Certificate stating that the governing body of the Township has adopted a resolution to the effect that the construction of the improvement (if any) described therein is on behalf of the Township approved and consented to by said governing body; and

**WHEREAS**, in order to fund the cost of the 2025 Project in anticipation of receipt of the proceeds of the Bonds, the Authority has determined to issue short-term tax-exempt project notes pursuant to, and in accordance with, the Authority's "Resolution Authorizing the Issuance of Project Notes of the Township of Lower Municipal Utilities Authority" adopted November 2, 2005, as supplemented by the Authority's "Supplemental Resolution Authorizing The Issuance Of Not To Exceed \$7,300,000 Aggregate Principal Amount Of A Project Note Of The Township Of Lower Municipal

Utilities Authority" adopted July 2, 2025 (collectively, the "Project Note Resolution"), in the principal amount of an additional not to exceed \$7,300,000; and

**WHEREAS**, the Authority has adopted the Project Note Resolution authorizing the issuance of not to exceed \$7,300,000 aggregate principal amount of a Project Note (the "Project Note" and, together with the Bonds, the "Obligations"); and

**WHEREAS**, the Authority anticipates that the Project Note will be defeased with proceeds from the Bonds, unspent Project Note proceeds, connection fees and/or other available revenues of the Authority; and

**WHEREAS**, the Township Council of the Township is also adopting this resolution to grant its consent to the 2025 Project and the issuance of the Obligations in an aggregate amount of not to exceed \$7,300,000 to the extent required under the 1968 Service Contract, dated November 16, 1968 (the "Service Contract"), between the Township and the Authority, the Junior Lien Bond Resolution, the Senior General Bond Resolution and the Project Note Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, in the County of Cape May, State of New Jersey, as follows:

1. The Township hereby consents to the Authority's issuance of the Obligations in a total aggregate amount not to exceed \$7,300,000, in one or more series, to fund the Cost (as defined in the Act) of the 2025 Project.
2. The Township hereby consents to the construction of the 2025 Project.
3. The Township hereby ratifies and consents to the adoption on July 2, 2025 of the Supplemental Bond Resolution attached hereto as Exhibit A and the Supplemental Project Note Resolution attached hereto as Exhibit B.
4. The Service Contract is hereby ratified to the extent of any inconsistency herewith and confirmed and continued in effect with respect to the Obligations.
5. The Township hereby covenants and agrees to provide annual financial information and operating data and notice of certain enumerated events, if material, and only to the extent required and in accordance with the requirements of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended.
6. The Mayor, Chief Financial Officer and Clerk of the Township are each hereby authorized and directed to enter into and execute any document, certificate or agreement necessary in connection with the issuance by the Authority of the Obligations or in furtherance of the transactions contemplated by this resolution.
7. This resolution shall take effect immediately.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025

\_\_\_\_\_  
Julie A Picard, Township Clerk

**CERTIFICATION**

I, JULIE PICARD, Clerk of the Township of Lower, in the County of Cape May, State of New Jersey (the "Township"), DO HEREBY CERTIFY that the annexed resolution entitled, "RESOLUTION OF THE TOWNSHIP OF LOWER CONSENTING TO THE ISSUANCE BY THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY OF AN ADDITIONAL NOT TO EXCEED \$37,0300,000 REVENUE BONDS (JUNIOR LIEN) TO THE NEW JERSEY INFRASTRUCTURE BANK, AND TO THE ISSUANCE OF A PROJECT NOTE IN ANTICIPATION OF THE ISSUANCE SUCH REVENUE BONDS, FOR THE FINANCING OF CERTAIN WATER SYSTEM CAPITAL IMPROVEMENTS" is a copy of a resolution which was duly adopted by the Township Council at a meeting duly called and held on July 21, 2025 in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as contained in the minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to within and aforesaid resolution has not been repealed, amended or rescinded but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of  
said Township as of this \_\_\_\_ day of July, 2025.

(SEAL)

---

JULIE PICARD,  
Township Clerk

Exhibit A

Supplemental Bond Resolution

## **RESOLUTION NO. 92-2025**

### **SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,300,000 PRINCIPAL AMOUNT OF REVENUE BONDS (JUNIOR LIEN) OF THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, The Township of Lower Municipal Utilities Authority (the "Authority"), was duly created by ordinance of the Township of Lower, New Jersey (the "Township"), duly adopted July 24, 1968, as a public body corporate and politic of the State of New Jersey and has been reorganized and is existing under the Municipal and County Utilities Authorities Law, constituting Chapter 183 of the Pamphlet Laws of 1957 of the State of New Jersey and the acts amendatory thereof and supplemental thereto (the "Act"); and

**WHEREAS**, the Act provides that the Authority shall have the power to borrow money and issue its bonds and other obligations and to provide for the rights of the holders of its bonds and other obligations, as provided in the Act, for the purpose of financing the cost of various projects; and

**WHEREAS**, on February 3, 2010, the Authority adopted a resolution entitled, "Resolution Authorizing the Issuance of Revenue Bonds (Junior Lien) of The Township of Lower Municipal Utilities Authority", as amended and supplemented (the "Junior Lien General Bond Resolution"), authorizing the issuance of junior lien revenue bonds secured by a pledge of the Revenues (as defined in the Junior Lien General Bond Resolution) and other funds available pursuant to the Junior Lien General Bond Resolution, but at all times subordinate to bonds outstanding under the Authority's general bond resolution adopted December 4, 1972 (the "Senior General Bond Resolution"); and

**WHEREAS**, the Authority has determined to undertake a project within the service area of the Authority (as more particularly described in Exhibit A attached hereto) (the "Project") and fund the costs associated with financing such project; and

**WHEREAS**, the Authority has determined to finance the Project with the proceeds of a loan from the New Jersey Infrastructure Bank (the "NJIB") and the State of New Jersey Department of Environmental Protection (the "State" and together with the NJIB, the "NJIB"), to fund all or a portion of the cost of the Project (the "NJIB Funds") and to secure such funding, the Authority shall issue a bond to each of the NJIB and State, respectively, in an amount not to exceed the aggregate amount of the NJIB loan and approve the terms of all financing documents in connection therewith; and

**WHEREAS**, pursuant to Section 501(a) of the Junior Lien General Bond Resolution, the Authority is authorized to issue junior lien bonds for the purpose of raising funds to pay the costs of construction of any Project (as defined in the Junior Lien General Bond Resolution), including the Project (as defined herein); and

**WHEREAS**, the Authority, in accordance with the provisions of the Junior Lien General Bond Resolution, desires to authorize the issuance and delivery of such junior lien bonds in a principal amount not to exceed \$7,300,000 to be designated "Revenue Bonds (Junior Lien), Series 20\_\_" (the "NJIB Bonds"), with such series designation to reflect the year of issuance of such NJIB



Bonds, for the purpose of (i) funding the Project, and (ii) paying costs and expenses associated with the authorization, sale and issuance of the NJIB Bonds (collectively, the "2025 Project"); and

**WHEREAS**, the Authority wishes to provide terms and conditions with respect to the NJIB Bonds in addition to those which have been previously established under and pursuant to the Junior Lien General Bond Resolution and delegate the sale of such NJIB Bonds to the Executive Director of the Authority.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY**, as follows:

## **ARTICLE I**

### **Definitions and Interpretations**

Section 101. **Short Title.** This resolution may hereinafter be cited by the Authority and is hereinafter sometimes referred to as the "Supplemental Resolution".

Section 102. **Authorization for Supplemental Resolution.** This Supplemental Resolution is authorized by and adopted pursuant to the provisions of Section 501 of the Junior Lien General Bond Resolution.

Section 103. **Terms Defined in Junior Lien General Bond Resolution.** Terms which are used as defined terms herein shall, unless specifically defined herein or unless the context clearly requires otherwise, have the meanings assigned to such terms in Section 102 of the Junior Lien General Bond Resolution.

Section 104. **Other Definitions.** As used or referred to, and unless the context clearly indicates a different meaning or use, in this Supplemental Resolution:

"Act" shall have the meaning given to such term in the recitals hereto.

"Authority" shall have the meaning given to such term in the recitals hereto.

"Authority Consultants" shall be as defined in section 302(3) of this Supplemental Resolution.

"Bank" shall be as defined in section 306 of this Supplemental Resolution.

"Consultants" shall be as defined in section 302(3) of this Supplemental Resolution.

"Junior Lien General Bond Resolution" shall have the meaning given to such term in the recitals hereto.

"NJIB Bank" shall have the meaning given to such term in the recitals hereto.

"NJIB" shall have the meaning given to such term in the recitals hereto.

"NJIB Bonds" shall have the meaning given to such term in the recitals hereto.

"NJIB Funds" shall have the meaning given to such term in the recitals hereto.

"Paying Agent" shall be as defined in section 306 of this Supplemental Resolution.

"Program Consultants" shall be as defined in section 302(3) of this Supplemental Resolution.

"Registrar" shall be as defined in section 306 of this Supplemental Resolution.

"Resolution" shall mean, together, the Junior Lien General Bond Resolution and this Supplemental Resolution.

"State" shall have the meaning given to such term in the recitals hereto.

"Senior General Bond Resolution" shall have the meaning given to such term in the recitals hereto.

"Township" shall have the meaning given to such term in the recitals hereto.

"Trustee" shall be as defined in section 306 of this Supplemental Resolution.

"2025 Project" shall have the meaning given to such term in the recitals hereto.

Section 105. **Incorporation of Junior Lien General Bond Resolution.** This Supplemental Resolution supplements and amends the Junior Lien General Bond Resolution. The Junior Lien General Bond Resolution is incorporated herein by reference thereto.

(End of Article I)

## ARTICLE II

### Determination By and Obligations of the Authority

Section 201. **Authority for Supplemental Resolution.** This Supplemental Resolution is adopted pursuant to the Act and the Junior Lien General Bond Resolution and the Authority has ascertained and hereby determines that each and every act, matter, thing or course of conduct as to which provision is made in this Supplemental Resolution is appropriate in order to carry out and effectuate the purposes of the Authority in accordance with the Act and the Junior Lien General Bond Resolution to further secure the payment of the principal or redemption price of and interest on the NJIB Bonds.

Section 202. **NJIB Bonds to Constitute Additional Bonds.** The NJIB Bonds shall constitute "Additional Bonds" as such term is defined in the Junior Lien General Bond Resolution and shall be authorized and issued pursuant to Section 501 of the Junior Lien General Bond Resolution.

Section 203. **Resolution to Constitute Contract.** In consideration of the purchase and acceptance of the NJIB Bonds by those who shall hold the same from time to time, the provisions of the Resolution shall be deemed to be and shall constitute a contract between the Authority, the Trustee and the holders from time to time of the NJIB Bonds; the pledge made in the Resolution and the covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be for the equal benefit, protection and security of the holders of any and all of the Junior Lien Bonds, including the NJIB Bonds all of which, regardless of the time or times of their issue or maturity, shall be of equal rank without preference, priority or distinction of any of the Junior Lien Bonds over any other thereof except as expressly provided in or pursuant to the Resolution.

(End of Article II)

## ARTICLE III

### Authorization, Purpose, Execution, Issuance and Sale of NJIB Bonds

Section 301. Amount, Title and Purpose of NJIB Bonds. Not to exceed \$7,300,000 principal amount of NJIB Bonds are hereby authorized to be issued and sold by the Authority in accordance with the provisions of the Junior Lien General Bond Resolution and this Supplemental Resolution. Such NJIB Bonds shall be designated "Revenue Bonds (Junior Lien), Series 20\_\_", with such series designation to reflect the year of issuance of such NJIB Bonds, or such title as shall be determined in a certificate of an Authority Officer. The purpose for which the NJIB Bonds are being issued is to fund the 2025 Project.

### Section 302. Description of NJIB Bonds.

(1) Amount and Term. The NJIB Bonds shall be in an amount not to exceed \$7,300,000. The NJIB Bonds shall be two (2) in number and issued to the NJIB and State, respectively with interest rates fixed to maturity, shall be dated such date as required by the NJIB, numbered R-1 upward, shall mature over a term not exceeding thirty (30) years, or such other date as determined by the NJIB, and be payable on the dates and in the years and in the amounts as provided for by this Supplemental Resolution, the Financing Documents and/or subparagraph (2) of this Section.

(2) Delegation to Issue NJIB Bonds. Each Authorized Officer of the Authority is hereby designated as the individual who shall have the power to sell and to award the NJIB Bonds (of the same or different series) on behalf of the Authority, to the NJIB, including the power to determine (giving due consideration to the terms and conditions of the preceding paragraph and any applicable rules or restrictions of the NJIB), among other things (1) the aggregate amount of NJIB Bonds to be issued, provided such amount does not to exceed \$7,300,000, (2) the time and the manner of sale of the NJIB Bonds, (3) the denominations and rate or rates of interest to be borne by the NJIB Bonds, and (4) such other terms and conditions as may be necessary or related to the sale of the NJIB Bonds. Such sale, award, terms and conditions of the NJIB Bonds issued to the NJIB shall be determined and evidenced by the financing documents, to be executed by the Authorized Officer on behalf of the Authority, subject to the rules, conditions, maturity schedule and interest rate established by the NJIB (the "Financing Documents"). Such sale and award provisions of the NJIB Bonds, as set forth herein, may be further evidenced by the series certificate, executed as of the date of sale and award of the NJIB Bonds (the "Series Certificate"). The Financing Documents and the Series Certificate shall be presented to the Authority by the Executive Director of the Authority at the next regular meeting of the Authority following such sale and award as evidence of the terms and details of the sale of such NJIB Bonds.

(3) Execution of the Financing Documents. The Financing Documents are hereby authorized to be executed and delivered in connection with the issuance of the NJIB Bonds. Such Financing Documents may be executed and delivered on behalf of the Authority by an Authorized Officer, in their respective sole discretion, after consultation with counsel and any advisors to the Authority (collectively, the "Authority Consultants"), and after further consultation with the NJIB and their representatives, agents, counsel and advisors (collectively, the "Program Consultants", together with the Authority Consultants, the "Consultants") shall determine, with such determination to be conclusively evidenced by the execution of such Financing Documents by an

Authorized Officer as determined hereunder. The Board Secretary or Assistant Board Secretary of the Authority is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Authority as determined hereunder, and to affix the corporate seal of the Authority to such Financing Documents.

(4) Form of NJIB Bonds. The NJIB Bonds shall be in substantially the form described in Section 311 of the Junior Lien General Bond Resolution, with only such changes as are necessary to comply with the NJIB and the Financing Documents.

(5) Further Authorizations. Each Authorized Officer of the Authority is hereby further severally authorized to (1) execute and deliver, and the Board Secretary or Assistant Board Secretary of the Authority is hereby further authorized to attest to such execution and to affix the corporate seal of the Authority to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officer, the Board Secretary or Assistant Board Secretary of the Authority, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transaction contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (2) perform such other actions as the Authorized Officer deems necessary, desirable or convenient in relation to the execution thereof.

Section 303. Execution of NJIB Bonds. The NJIB Bonds shall be executed in the name and on behalf of the Authority by the manual or facsimile signature of its Chairperson, Executive Director or Vice-Chairperson and its corporate seal (or a facsimile thereof) shall be affixed, imprinted, engraved or otherwise reproduced thereon, and such seal and NJIB Bonds shall be attested by the manual or facsimile signature of its Board Secretary or Assistant Board Secretary. In case any officer of the Authority who shall have executed, sealed or attested any of the NJIB Bonds shall cease to be such officer of the Authority before the NJIB Bonds so executed, sealed or attested shall have been authenticated and delivered upon original issuance, such NJIB Bonds may nevertheless be authenticated and delivered as herein provided as if the person who so executed, sealed or attested such NJIB Bonds had not ceased to be such officer.

Section 304. Authentication of NJIB Bonds. The NJIB Bonds shall bear thereon a certificate of authentication, substantially in the form set forth in Section 311 of the Junior Lien General Bond Resolution, duly executed by the Trustee. Only such NJIB Bonds as shall bear thereon such certificate of authentication, duly executed, shall be entitled to any right or benefit under the Junior Lien General Bond Resolution. No NJIB Bond shall be valid or obligatory for any purpose unless such certificate of authentication upon such NJIB Bond shall have been duly executed by the Trustee, and such certificate of authentication by the Trustee upon any NJIB Bond executed on behalf of the Authority shall be conclusive and the only evidence that the NJIB Bond so authenticated has been duly authenticated and delivered under this Supplemental Resolution and that the holder thereof is entitled to the benefits of the Junior Lien General Bond Resolution.

Section 305. Application of Proceeds of NJIB Bonds. The proceeds which are derived from the sale of the NJIB Bonds, including any accrued interest thereon, shall be applied by the Trustee, upon receipt, in the manner set forth in a resolution of the Authority or a certificate of an Authority Officer adopted or executed, as applicable, prior to delivery of the NJIB Bonds.

Section 306. **Appointment of Trustee, Paying Agent and Registrar.** In accordance with the provisions of Article III of the Junior Lien General Bond Resolution, the appointment of TD Bank, N.A. (the "Bank") as Trustee (the "Trustee"), Paying Agent (the "Paying Agent") and Registrar (the "Registrar") for the NJIB Bonds is hereby confirmed, ratified and approved. The Bank shall accept and shall carry out its duties and obligations as Trustee, Paying Agent and Registrar as provided in and as required by the terms of the Junior Lien General Bond Resolution.

(End of Article III)

## ARTICLE IV

### Miscellaneous

Section 401. **Supplemental Resolutions; Amendment of Supplemental Resolution.** At any time or from time to time, a Supplemental Resolution of the Authority may be adopted for the purpose of supplementing or amending this Supplemental Resolution.

Section 402. **Signing Powers.** The Authority Officers are hereby severally authorized and, after satisfaction of all conditions precedent thereto and after consultation with the professionals working on behalf of the Authority, are hereby severally directed to execute or acknowledge, as the case may be, or cause to be executed or acknowledged such other certificates, notices, instruments, agreements and other documents in such form as the Executive Director, after consultation with the professionals working on behalf of the Authority, shall determine to be necessary, desirable or convenient in order to effect the issuance of NJIB Bonds or any other transaction contemplated hereby and thereby, which respective forms thereof shall be dispositively evidenced by the Authority Officer's execution or acknowledgment, as the case may be, and delivery thereof or with respect to such documents of a party other than the Authority, shall be evidenced by an Authority Officer's execution thereof.

Section 403. **Reimbursement.** The Authority intends to finance the Project with the NJIB Bonds but may pay for certain costs of the Project (the "Project Costs") prior to the issuance of the NJIB Bonds with funds of the Authority that are not borrowed funds. The Authority reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the NJIB Bonds with proceeds of its NJIB Bonds. This resolution is intended to be and hereby is a declaration of the Authority's official intent to reimburse the expenditure of Project Costs paid prior to the issuance of the NJIB Bonds with the proceeds of a borrowing to be incurred by the Authority, in accordance with Treasury Regulations §150-2. The maximum principal amount of the NJIB Bonds expected to be issued to finance the Project is \$7,300,000. The Project Costs to be reimbursed with the proceeds of the NJIB Bonds will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the NJIB Bonds used to reimburse the Authority for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the NJIB Bonds or another issue of debt obligations of the Authority, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the NJIB Bonds is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 404. **Publication and Filings by Board Secretary.** A copy of this Supplemental Resolution shall be available for public inspection at the offices of the Authority. The Board Secretary or Assistant Board Secretary of the Authority is hereby directed to publish a notice of adoption of this Supplemental Resolution in accordance with the provisions of N.J.S.A. 40:14B-

28. The Board Secretary or Assistant Board Secretary of the Authority is hereby further directed to file a certified copy of this Supplemental Resolution in (a) the office of the Clerk of the Township of Lower, New Jersey and (b) the office of Trustee.

Section 405. Effective Date. This Supplemental Resolution shall take effect in accordance with applicable law.

(End of Article IV)

Moved by: Karen Rechner

Seconded by: Harrison Bitting

**RECORDED VOTE:**

<u>NAME</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Jacqueline Henderson	X			
James P. Ridgway	X			
Harrison Bitting	X			
Karen Rechner	X			
Bryan Steere	X			



## **EXHIBIT A**

The Project will consist of all or a portion of the Replacement of the North Cape May Water Distribution System, consisting of 136,000 L.F. of Water Main, 2,217 water services and 273 Fire Hydrants, and all work necessary and ancillary thereto including all "Costs" (as defined in the municipal and county utilities law, N.J.S.A. 40:14B-1, et seq.) associated therewith.

**CERTIFICATION**

I, the undersigned, Board Secretary of The Township of Lower Municipal Utilities Authority (the "Authority"), hereby certifies that the above resolution entitled "SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,300,000 PRINCIPAL AMOUNT OF REVENUE BONDS (JUNIOR LIEN) OF THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY" was duly adopted by the Authority at a regular meeting of the Authority held on July 2, 2025, duly called and held in accordance with the Open Public Meetings Act, at which meeting a quorum was present and acting throughout, and that such Resolution is a true and correct copy thereof and of the whole appearing in the books and records of the Authority and as of the date hereof such Resolution has not been amended, repealed or revoked but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the Authority this 2 day of July, 2025.

**THE TOWNSHIP OF LOWER MUNICIPAL  
UTILITIES AUTHORITY**

  
\_\_\_\_\_  
MELISSA JASINSKI, Board Secretary

(SEAL)

Exhibit B

Supplemental Project Note Resolution

## **RESOLUTION NO. 93-2025**

### **SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,300,000 AGGREGATE PRINCIPAL AMOUNT OF A PROJECT NOTE OF THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, The Township of Lower Municipal Utilities Authority (the "Authority"), was duly created by ordinance of the Township of Lower, New Jersey (the "Township"), duly adopted July 24, 1968, as a public body corporate and politic of the State of New Jersey and has been reorganized and is existing under the Municipal and County Utilities Authorities Law, constituting Chapter 183 of the Pamphlet Laws of 1957 of the State of New Jersey and the acts amendatory thereof and supplemental thereto (the "Act"); and

**WHEREAS**, the Act provides that the Authority shall have the power to borrow money and issue its bonds and other obligations and to provide for the rights of the holders of its bonds and other obligations, as provided in the Act, for the purpose of financing the cost of various projects; and

**WHEREAS**, on November 2, 2005, the Authority adopted a resolution entitled, "Resolution Authorizing the Issuance of Project Notes of The Township of Lower Municipal Utilities Authority", as amended and supplemented (the "Project Note Resolution"); and

**WHEREAS**, pursuant to the Project Note Resolution, the Authority is authorized to issue Additional Project Notes (as defined in the Project Note Resolution) to, among other things (i) raise funds to pay the cost of a Project (as defined in the Project Note Resolution); and (ii) refund any Project Notes (as defined in the Project Note Resolution); and

**WHEREAS**, the Authority has determined to undertake a project (as more particularly described in Exhibit A attached hereto, the "Project"); and

**WHEREAS**, the Authority has determined to finance the Project with the proceeds of a loan from the New Jersey Infrastructure Bank and the State of New Jersey Department of Environmental Protection (collectively, the "NJIB"), to fund all or a portion of the cost of the Project (the "NJIB Funds"); and

**WHEREAS**, in order to fund the cost of the Project in anticipation of the NJIB Funds, the Authority has determined to authorize an interim construction loan with the NJIB which will ultimately be paid with NJIB Funds; and

**WHEREAS**, the Authority now desires to authorize the issuance and delivery of tax-exempt project notes in an amount not to exceed \$7,300,000 to be designated "Project Note" (the "2025 Project Note") pursuant to this supplemental resolution (the "2025 Supplemental Resolution" and, together with the Project Note Resolution, as amended and supplemented, the "Resolution") for the purpose of (i) funding all or a portion of the Project, and (ii) paying costs and

expenses associated with the authorization, sale and issuance of the 2025 Project Note (collectively, the "2025 Project"); and

**WHEREAS**, the Authority wishes to provide the terms and conditions with respect to such 2025 Project Note, in addition to those which have been previously established under and pursuant to the Resolution and delegate the sale of such 2025 Project Note to the Executive Director of the Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the members of The Township of Lower Municipal Utilities Authority as follows:

## ARTICLE I

### General Provisions

**Section 101. Short Title.** This resolution may hereafter be cited by the Authority and is hereinafter sometimes referred to as the "2025 Supplemental Resolution".

**Section 102. Terms Defined in Resolution.** Whenever used or referred to in this 2025 Supplemental Resolution, all words and terms which are defined in the Project Note Resolution shall have the same meanings given to such words and terms as determined in said Project Note Resolution, except to the extent words and terms are otherwise defined herein.

**Section 103. Other Definitions.** The following terms shall have the meaning assigned to such term in the preamble hereof:

"Act"	"NJIB Funds"
"Authority"	"2025 Project Note"
"Township"	"2025 Supplemental Resolution"
"Project"	"2025 Project"
"Project Note Resolution"	
"Resolution"	
"NJIB"	

As used or referenced to, and unless the context clearly indicates a different meaning or use, in this 2025 Supplemental Resolution:

"Bank" shall have the meaning set forth therefore in Section 306 hereof.

"Certificate" shall have the meaning set forth therefore in Section 302 hereof.

"Loan Documents" shall have the meaning set forth therefore in Section 308 hereof.

"Paying Agent" means TD Bank, Cherry Hill, New Jersey, as appointed pursuant to Section 306 hereof.

"Registrar" means TD Bank, Cherry Hill, New Jersey, as appointed pursuant to Section 306 hereof.

"State" means the State of New Jersey.

"Trustee" means TD Bank, Cherry Hill, New Jersey, as appointed pursuant to Section 306 hereof.

"Purchaser" shall have the meaning set forth therefore in Section 307 hereof.

**Section 104. Incorporation of Project Note Resolution.** This 2025 Supplemental Resolution supplements and amends the Project Note Resolution. The Project Note Resolution, as amended herein, is incorporated herein by reference thereto.

(End of Article I)

## ARTICLE II

### Determinations By and Obligations of the Authority

**Section 201. Authority for 2025 Supplemental Resolution.** This 2025 Supplemental Resolution is adopted pursuant to the Act and the Project Note Resolution, and the Authority has ascertained and hereby determines that each and every act, matter, thing or course of conduct as to which provision is made in this 2025 Supplemental Resolution is appropriate in order to carry out and effectuate the purposes of the Authority in accordance with the Act and the Project Note Resolution to further secure the payment of the principal or redemption price of and interest on the 2025 Project Note.

**Section 202. 2025 Project Note to Constitute Project Notes.** The 2025 Project Note shall constitute "Additional Project Notes" and are therefore deemed to be "Project Notes", as such terms are defined in the Project Note Resolution. The 2025 Project Note shall be issued pursuant to and in accordance with the Project Note Resolution.

**Section 203. Project Note Resolution to Constitute Contract.** In consideration of the purchase and acceptance of the 2025 Project Note by those who shall hold the same from time to time, the provisions of the Project Note Resolution shall be deemed to be and shall constitute a contract between the Authority, the Trustee and the holders from time to time of the 2025 Project Note; the pledge made in the Project Note Resolution and the covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be for the equal benefit, protection and security of the holders of any and all of the 2025 Project Note, all of which, regardless of the time or times of their issue or maturity, shall be of equal rank without preference, priority or distinction of any of the 2025 Project Note over any other thereof except as expressly provided in or pursuant to the Project Note Resolution.

(End of Article II)



## ARTICLE III

### Authorization, Purpose, Execution and Issuance of 2025 Project Note

**Section 301. Authorization, Designation and Purpose of the 2025 Project Note.** The 2025 Project Note of the Authority in a principal amount not to exceed \$7,300,000 is hereby authorized to be issued pursuant to Sections 301 and 311 of the Project Note Resolution, such 2025 Project Note to be designated "Project Note, Series 2025" or such other year if not issued in 2025. The 2025 Project Note is authorized and will be issued to provide funds for the cost of the 2025 Project.

**Section 302. Description of 2025 Project Note; Delegation of Sale of 2025 Project Note.**

(1) Terms. The 2025 Project Note shall be dated and shall bear interest, and shall mature and be subject to redemption, as provided by a certificate of the Executive Director executed upon consultation with the Chairperson (the "Certificate") duly executed prior to the authentication and the delivery upon original issuance of the 2025 Project Note. Such Certificate may contain such other terms and provisions with respect to the 2025 Project Note that are not established by the terms of the Project Note Resolution or by the terms hereof and that are not inconsistent with the provisions thereof or hereof.

(2) Denomination and Place of Payment. The 2025 Project Note shall be issued in fully registered form, without coupons, and in the denomination of one note for the maturity thereof. The principal of the 2025 Project Note shall be payable to the registered owner thereof, or registered assigns, at maturity upon presentation and surrender of the 2025 Project Note at the principal corporate trust office of the Paying Agent. Interest on the 2025 Project Note will be paid to the registered owner by check and such payment will be mailed by the Paying Agent to such Registered Owner at the most recent address appearing on the registration books of the Authority. All other terms and conditions with respect to the payment of the principal of and interest on the 2025 Project Note shall be as provided in the Project Note Resolution.

(3) Form of 2025 Project Note. The 2025 Project Note shall be in substantially the form contained in Section 313 of the Project Note Resolution and/or as required by the NJIB.

**Section 303. Application of 2025 Project Note Proceeds.** The proceeds of the 2025 Project Note, including accrued interest on such 2025 Project Note, if any, and including any premium payable to the Authority thereon, if any, shall be applied simultaneously with the delivery of such 2025 Project Note as directed by written order of the Chairperson, Vice Chairperson, Executive Director or Treasurer of the Authority.

**Section 304. Execution of 2025 Project Note.** The 2025 Project Note is hereby authorized to be executed in accordance with the provisions of Section 304 of the Project Note Resolution.

**Section 305. Authentication of 2025 Project Note.** The 2025 Project Note is hereby authorized to be authenticated in accordance with the provisions of Section 305 of the Project Note Resolution.

**Section 306. Appointment of Trustee, Paying Agent and Registrar.** In accordance with the provisions of Article VI of the Project Note Resolution, TD Bank, Cherry Hill, New Jersey (the "Bank") is hereby appointed Trustee, Paying Agent and Registrar for the 2025 Project Note. The Bank shall accept and shall carry out its duties and obligations as Trustee, Paying Agent and Registrar as provided in and as required by the terms of the Project Note Resolution.

**Section 307. Appointment of Purchaser.** The Authority hereby appoints the NJIB as the purchaser of the 2025 Project Note (the "Purchaser").

**Section 308. Approval of Loan Documents.** The Chairperson, Vice Chairperson and Executive Director of the Authority are, and each of them is hereby, authorized and directed to negotiate, execute and deliver, as and if applicable, a loan commitment, a loan agreement, loan documents and/or loan amendment and any closing and other documents associated with said loan (collectively, the "Loan Documents") with the Purchaser, if applicable. Such Loan Documents, along with the Certificate, shall determine the terms and conditions relating to the sale of the 2025 Project Note, including the rate of interest to be borne by the 2025 Project Note and the fee, if any, which is payable in connection with the sale of the 2025 Project Note. The 2025 Project Note shall be delivered at such time and place as shall be determined by the Authority, subject to the terms and conditions of the Loan Documents. The Chairperson, Vice Chairperson, Executive Director, Board Secretary or Assistant Board Secretary of the Authority are, and each of them is, hereby authorized and directed to do and perform all things and execute all papers in the name of the Authority, and to make all payments necessary or in their opinion convenient, to the end that the Authority may carry out its obligations under the terms of said Loan Documents.

**Section 309. Authorization of Official Statement.** The Auditor and Bond Counsel to the Authority are hereby authorized to prepare a preliminary Official Statement and final Official Statement, if necessary, in order to assist the Authority with the marketing of the 2025 Project Note. The Chairperson, Vice Chairperson and Executive Director of the Authority are, and each of them is, hereby authorized and directed to execute and permit the distribution of a Preliminary Official Statement and a final Official Statement, in the name and on behalf of the Authority. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Authority by the Chairperson, Vice Chairperson or Executive Director. Final Official Statements shall be delivered within the earlier of seven business days following the sale of the 2025 Project Note or to accompany the confirmations that request payment for the 2025 Project Note.

(End of Article III)

## ARTICLE IV

### Continuing Market Disclosure; Miscellaneous

**Section 401. Continuing Market Disclosure.** If applicable, and solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the 2025 Project Note is not exempt from the Rule, for so long as the 2025 Project Note remains outstanding (unless the 2025 Project Note has been wholly defeased), the Authority shall provide for the benefit of the holders of the 2025 Project Note and the beneficial owners thereof, in a timely manner, to the Municipal Securities Rulemaking Board, notice of any certain events set forth and required by the Rule with respect to the 2025 Project Note:

If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this 2025 Supplemental Resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

The Executive Director and Chairperson are each hereby authorized to enter into additional written contracts or undertakings to implement the Rule and/or to comply with the terms set forth in the Loan Documents, and are each further authorized to amend such contracts or undertakings or the undertakings set forth in this 2025 Supplemental Resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule or would have been in compliance with the Rule if such amended undertaking had been entered into at the time of the issuance of the 2025 Project Note.

In the event that the Authority fails to comply with the Rule or the written contracts or undertakings specified in this 2025 Supplemental Resolution or in the Loan Documents, the Authority shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

**Section 402. Additional Acts.** The Chairperson and any other officer of the Authority, and the staff and consultants or professionals of the Authority are hereby authorized and directed to take all actions which are necessary or which are convenient to effectuate the terms of the Project Note Resolution in connection with the issuance, sale and delivery of the 2025 Project Note.

**Section 403. Covenant of Authority as to Compliance with Federal Tax Matters.** The Authority hereby covenants that it will take all actions within its control that are necessary to assure that interest on the 2025 Project Note is excludable from gross income under the Code and the Authority will refrain from taking any action that would adversely affect the exclusion of interest on the 2025 Project Note from gross income under the provisions of the Code.

**Section 404. Reimbursement.** The Authority intends to finance the Project with the 2025 Project Notes but may pay for certain costs of the Project (the "Project Costs") prior to the issuance of the 2025 Project Notes with funds of the Authority that are not borrowed funds. The

Authority reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the 2025 Project Notes with proceeds of its 2025 Project Notes. This resolution is intended to be and hereby is a declaration of the Authority's official intent to reimburse the expenditure of Project Costs paid prior to the issuance of the 2025 Project Notes with the proceeds of a borrowing to be incurred by the Authority, in accordance with Treasury Regulations §150-2. The maximum principal amount of the 2025 Project Notes expected to be issued to finance the Project is \$7,300,000. The Project Costs to be reimbursed with the proceeds of the 2025 Project Notes will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the 2025 Project Notes used to reimburse the Authority for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the 2025 Project Notes or another issue of debt obligations of the Authority, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the 2025 Project Notes is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

**Section 405. Miscellaneous, Publication and Filings by Board Secretary.** A copy of this 2025 Supplemental Resolution shall be available for public inspection at the offices of the Authority. The Board Secretary or Assistant Board Secretary of the Authority is hereby directed to publish a notice of adoption of this 2025 Supplemental Resolution in accordance with the provisions of N.J.S.A. 40:14B-28. The Board Secretary or Assistant Board Secretary of the Authority is hereby further directed to file a certified copy of this 2025 Supplemental Resolution in (a) the office of the Clerk of the Township of Lower, New Jersey and (b) the office of Trustee.

**Section 406. Effective Date.** This 2025 Supplemental Resolution shall take effect in accordance with applicable law.

(End of Article IV)

Moved by: **Karen Rechner**  
 Seconded by: **Harrison Bitting**  
**RECORDED VOTE:**

<u>NAME</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Jacqueline Henderson	X			
James P. Ridgway	X			
Harrison Bitting	X			
Karen Rechner	X			
Bryan Steere	X			

## **EXHIBIT A**

The Project will consist of the Replacement of all or a portion of the North Cape May Water Distribution System, consisting of 136,000 L.F. of Water Main, 2,217 water services and 273 Fire Hydrants, and all work necessary and ancillary thereto including all "Costs" (as defined in the municipal and county utilities law, N.J.S.A. 40:14B-1, et seq.) associated therewith.

**CERTIFICATION**

I, the undersigned, Board Secretary of The Township of Lower Municipal Utilities Authority (the "Authority"), hereby certifies that the above resolution entitled "SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,300,000 AGGREGATE PRINCIPAL AMOUNT OF A PROJECT NOTE OF THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY" was duly adopted by the Authority at a regular meeting of the Authority held on July 2, 2025, duly called and held in accordance with the Open Public Meetings Act, at which meeting a quorum was present and acting throughout, and that such Resolution is a true and correct copy thereof and of the whole appearing in the books and records of the Authority and as of the date hereof such Resolution has not been amended, repealed or revoked but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the Authority this 2 day of July, 2025.

**THE TOWNSHIP OF LOWER MUNICIPAL  
UTILITIES AUTHORITY**

  
\_\_\_\_\_  
MELISSA JASINSKI, Board Secretary

(SEAL)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-264

Title: **A RESOLUTION RECOGNIZING SEPTEMBER AS OVARIAN CANCER AWARENESS MONTH AND AUTHORIZING PARTICIPATION IN THE "TURN THE TOWNS TEAL" CAMPAIGN**

**WHEREAS**, September is recognized nationally as Ovarian Cancer Awareness Month, a time dedicated to raising awareness about ovarian cancer, promoting early detection, and supporting those affected by this disease; and

**WHEREAS**, ovarian cancer is one of the deadliest forms of cancer, often going undetected until it has progressed to an advanced stage due to the lack of early symptoms and reliable screening tests; and

**WHEREAS**, awareness, education, and early detection are critical tools in the fight against ovarian cancer, and community involvement plays a vital role in spreading this important message; and

**WHEREAS**, Turn the Towns Teal is a national campaign focused on raising public awareness of the symptoms and risk factors of ovarian cancer by displaying teal ribbons in communities across the country; and

**WHEREAS**, the Township of Lower is proud to support this campaign and stands in solidarity with those affected by ovarian cancer, and wishes to take visible action in recognition of Ovarian Cancer Awareness Month; and

**WHEREAS**, the Township of Lower will participate in the Turn the Towns Teal campaign by displaying teal ribbons on municipal buildings, properties, and public spaces throughout the month of September, and encourages residents, local businesses, and community organizations to also show their support by displaying teal ribbons and helping to raise awareness

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Mayor is hereby authorized to execute the attached participation agreement and any other documents necessary to facilitate the Township's involvement in the Turn the Towns Teal Ovarian Cancer Awareness Campaign.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 21, 2025.

Julie A Picard, Township Clerk



# Turn The Towns Teal®

A National Awareness Campaign for Ovarian Cancer

Dear Administrator:

*Turn The Towns Teal®* is a national campaign to create awareness of ovarian cancer, its often subtle symptoms and risk factors. Our ribbons are made in the USA, and our volunteers tie them primarily in town centers and providing stores, churches, health clubs, spas, libraries, etc. with symptom cards and information pertaining to ovarian cancer. We do this in September, which is National Ovarian Cancer Awareness Month. Our volunteers ~ across the USA ~ put the ribbons up on or about September 1<sup>st</sup> and take them down no later than September 30. This will be our **17<sup>th</sup>** successful year of raising awareness and saving women's lives. Please do visit our website @ [www.turnthetownsteal.org](http://www.turnthetownsteal.org) to see our campaign at work.

We are pleased and proud of the fact that literally thousands of women, men and children across the USA "Teal" their towns and neighborhoods creating awareness of Ovarian Cancer.

There is **NO** early detection test for ovarian cancer which is why we **NEED** women and men to be aware of the known symptoms and risk factors. If detected in the early stages, the survival rate for ovarian cancer is 90 to 95%, which is why this awareness campaign is so very, very critical.

**Thanks to the support of towns & cities like yours, we KNOW for a fact that women's lives ARE being saved through this campaign!**

Your signature on the bottom of this letter will indicate your permission for our campaign. **Kindly return the signed letter back to the volunteer whose name and contact information is below.** If you have any questions, please don't hesitate to email us at [info@turnthetownsteal.org](mailto:info@turnthetownsteal.org).

Most sincerely,



Jane MacNeil  
President

---

**MAYOR/TOWN OFFICIAL**

**TOWN/STATE**

**Please return the signed letter to the volunteer listed below. She/he is responsible for the campaign in your town.**

Sally Oberle

[sally.bluehen@comcast.net](mailto:sally.bluehen@comcast.net)

302.463.3800

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**VOLUNTEER NAME**

**EMAIL/ CONTACT #**

P.O. Box 65, Brookside, NJ 07926

(973) 543-2523

[info@turnthetownsteal.org](mailto:info@turnthetownsteal.org)

[www.turnthetownsteal.org](http://www.turnthetownsteal.org)



**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2025-265**

**Title: A RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT OF THE TOWNSHIP OF LOWER, TO AWARD CONTRACTS EXCEEDING \$17,500.00 AND UNDER THE CURRENT BID THRESHOLD OF \$53,000.00 AND ESTABLISHING QUOTE LIMITS**

**WHEREAS, N.J.S.A. 40A:11-3(a) establishes the threshold at which contracts, as defined by the New Jersey Local Public Contracts Law, N.J.S.A. 40A-11-1 et seq., must be subject to competitive bidding; and**

**WHEREAS, in accordance with N.J.S.A. 40A:11-3(c), the Governor of the State of New Jersey is authorized to adjust the bid threshold in an amount proportional to the index rate, as defined in N.J.S.A. 40A:11-2, every five years; and**

**WHEREAS, in accordance with N.J.S.A. 40A:11-3(a)(3), municipalities that employ a Qualified Purchasing Agent are permitted to increase its bid threshold to the amount established by the Governor in accordance with N.J.S.A. 40A:11-3(c); and**

**WHEREAS, effective July 1, 2025, the Governor of the State of New Jersey, in consultation with the State Treasurer, established the current bid threshold for municipalities that employ a Qualified Purchasing Agent at \$53,000.00; and**

**WHEREAS, with the adoption of the increased bid threshold, the statutory quote threshold for the Township of Lower is \$7,950.00, which is 15% of the new QPA bid threshold; and**

**WHEREAS, the Township Council wishes to establish an internal policy that purchases under \$4,000.00 shall not require multiple quotes from using departments but encourages departments to obtain competitive pricing whenever feasible; and**

**WHEREAS, the Township Manager shall have the authority to approve exceptions to the quote requirement up to the legal threshold of \$7,950.00, when deemed in the best interest of the Township; and**

**WHEREAS, the Township of Lower has an appointed Qualified Purchasing Agent, Margaret Vitelli, who is authorized to negotiate and award contracts below the former state bid threshold limit of \$44,000.00, and the Township desires to take advantage of the increased bid threshold of \$53,000.00 established by the Governor to increase efficiency associated with awarding of contracts having a value in excess of \$17,500.00 but below the current bid threshold of \$53,000.00.**

**NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Lower, County of Cape May, State of New Jersey, that, Margaret Vitelli, in her capacity as the Qualified Purchasing Agent for the Township of Lower, is hereby granted the authority to award contracts having an anticipated value in excess of \$17,500.00 but below the \$53,000.00 bid threshold established by the Governor of the State of New Jersey in accordance with N.J.S.A. 40A:11-3(c), subject to compliance with all applicable Pay-to-Play laws.**

**BE IT FURTHER RESOLVED by the Mayor and Council of the Township of Lower, County of Cape May, State of New Jersey, that the quote threshold shall be \$7,950.00, and the Township Manager is hereby authorized to allow exceptions to the quote requirements up to the legal threshold of \$7,950.00, when determined to be in the best interest of the Township, subject to a self-imposed internal policy that establishes that purchases under \$4,000.00 shall not require multiple quotes; however, departments are encouraged to obtain competitive pricing whenever possible..**

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held July 21, 2025.

\_\_\_\_\_  
Julie A Picard, Township Clerk

# Clerk Report June 2025

## Register Report - Last month

6/1/2025 through 6/30/2025

7/1/2025

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
	INCOME								43,020.57
	BUSINESS LIC 2025-2026								16,180.35
	Liquor Licenses								15,800.00
	Opra Request								0.22
	Short term 2025-2026								9,090.00
	Special Events								390.00
	Street Openings								400.00
	Vac Prop Reg								500.00
	Yard Sales								285.00
	Year Round Rental								375.00
	TRANSFERS								-43,020.57
	Council Checking								-43,020.57
							OVERALL TO...		0.00



Lower Township  
2600 Bayshore Road  
Villas, NJ 08251

## Construction Permit Activity Report

6/1/2025 -> 6/30/2025

### Summary

New:	\$1,399,423.00	11	Cubic Footage:	546,434 Cu.ft	Permits Issued:	184
Addition:	\$517,040.00	10	Square Footage:	36,743 Sq.ft	Updates Issued:	11
Alteration:	\$2,361,399.00	171				
Demolition:	\$58,150.00	3				
<b>Total:</b>	<b>\$4,336,012.00</b>	<b>195</b>				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	101	\$51,222.00	\$0.00	\$51,222.00	B 197	181 %91.9	11 %5.6	5 %2.5
Plumbing:	62	\$9,552.00	\$0.00	\$9,552.00	P 104	91 %87.5	4 %3.8	9 %8.7
Electrical:	144	\$18,810.00	\$0.00	\$18,810.00	E 173	146 %84.4	18 %10.4	9 %5.2
Fire:	69	\$6,324.00	\$0.00	\$6,324.00	F 52	50 %96.2	2 %3.8	0 %0
Elevator:	3	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	43	\$3,030.00	\$0.00	\$3,030.00	M 30	23 %76.7	3 %10	4 %13.3
	<b>422</b>	<b>\$88,938.00</b>	<b>\$0.00</b>	<b>\$88,938.00</b>	<b>556</b>	<b>491</b>	<b>38</b>	<b>27</b>
DCA Training:	30		1877	Other Fees	(Note: Does not include result of none)			
DCA State:	152		4342	\$0.00				
DCA Minimum:	10		10					
	<b>192</b>		<b>\$6,229</b>					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA 135	\$0.00	\$0.00
Plumbing	0	0	CCO 0	\$0.00	\$0.00
Electrical	0	0	CO 16	\$2,604.00	\$3,612.00
Fire	0	0	CC 3	\$0.00	\$0.00
Mechanical	0	0	TCO 4	\$0.00	\$0.00
Elevator	0	0	TCC 0	\$0.00	\$0.00
<b>Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>Total: 158</b>	<b>\$2,604.00</b>	<b>\$3,612.00</b>

NOTE:  
Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	1	\$227	Elevator	2	\$454
<b>Total:</b>		<b>\$227</b>	<b>Total:</b>		<b>\$454</b>
Record Count Total Exempted			Violations	Fines	Paid
DCA Fees	3	\$57	Issued	0	\$0.00

Payments (Based on Payment Date)	
Permit (195)	\$98,528.00
NON-UCC (4)	\$40.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
<b>Grand Total</b>	<b>\$98,568.00</b>



## Lower Township

Fee Item Payment Totals 6/1/2025 to 6/30/2025

Starting Receipt  
PMT-25-01477

Ending Receipt  
PMT-25-01824

				Grand Total	Bag #
Cash Total	Check Total	Charge Total	E-CHECK Total	\$98,568.00	
\$357.00	\$90,174.00	\$8,037.00	\$0.00		
Fee Type		Account		YTD Assigned	Assigned
Building Fee		#DEFAULT BUILDING FEE ACCOUNT		\$259,886.00	\$51,082.00
CO Fee		#DEFAULT CO FEE ACCOUNT		\$29,914.00	\$3,612.00
DCA Fee		#DEFAULT DCA FEE ACCOUNT		\$33,792.00	\$6,231.00
Dumpster Fee		#DEFAULT DUMPSTER FEE ACCOUNT		\$160.00	\$40.00
Electrical Fee		#DEFAULT ELECTRICAL FEE ACCOUNT		\$111,624.00	\$18,712.00
Fire Fee		#DEFAULT FIRE FEE ACCOUNT		\$47,724.00	\$6,254.00
Mechanical Fee		#DEFAULT MECHANICAL FEE ACCOUNT		\$12,405.00	\$3,105.00
Plumbing Fee		#DEFAULT PLUMBING FEE ACCOUNT		\$56,869.00	\$9,552.00
				\$552,374.00	\$98,568.00
Adjustment Type	Adjustment Total	Please note Adjustments noted are based on the payment date not the adjustment date. Adjustments may happen months after the original payment. To see adjustments that occurred during this time frame refer to the Adjustments Report.			
Refund	\$0.00				
Charge Back	\$0.00				
Bounced Check	\$0.00				
		Grand Total Less Adjustment			\$98,568.00



Lower Township  
2600 Bayshore Road  
Villas, NJ 08251

## Daily Bank Summary

All payments collected between the dates of 6/1/2025 and 6/30/2025.

Summary	Totals
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### UCC Permits

Total Cash	\$327
Total Check	\$90,164
Total Charge	\$8,037
Total Permit Fees Collected	\$98,528

### Non-UCC Permits

Total Cash	\$30
Total Check	\$10
Total Charge	\$0
Total Permit Fees Collected	Dumpster \$40

### Penalties

Total Cash	\$0
Total Check	\$0
Total Charge	\$0
Total Penalty Fees Collected	\$0

### Other Payments

Total Cash	\$0
Total Check	\$0
Total Charge	\$0
Total Other Fees Collected	\$0

### Report Grand Total

Total Cash	\$357
Total Check	\$90,174
Total Charge	\$8,037
Total Collected	\$98,568



**2025 CASH RECEIPTS  
JUNE**

Township of Lower  
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
<b>Receipts</b>		
Current year taxes (2025)	526,250.27	35,912,726.97
Prior year taxes (2024)	55,579.46	485,418.85
Previously exempt property		0.00
State Audit Pay Back		0.00
Municipal Lien	1,458.88	1,458.88
Recording	25.00	25.00
Bankruptcy		0.00
6% Penalty	685.72	685.72
Municipal Service Fees	4,230.00	46,410.00
Tax Search Fees		0.00
Interest	16,018.39	66,314.66
Lot clearing		3,300.00
Returned Check Fees	120.00	640.00
Duplicate Bills	20.00	460.00
Trash	5,511.00	30,620.75
<b>TOTAL DEPOSITS</b>	<b>609,898.72</b>	<b>31,727,425.43</b>
<b>DEPOSITED TO COUNCIL CHECK</b>	<b>360,918.40</b>	<b>31,040,725.07</b>
<b>DEPOSITED TO WIPP ACCOUNT</b>	<b>248,980.32</b>	<b>5,507,335.76</b>
<b>TOTAL DEPOSITS</b>	<b>609,898.72</b>	<b>36,548,060.83</b>
NSF Reversals	545.54	53,631.94
WIPP NSF Reversals	4,520.94	86,540.33
NSF FeeTrash		0.00
<b>TOTAL NSF</b>	<b>5,066.48</b>	<b>140,172.27</b>
<b>TOTAL</b>	<b>604,832.24</b>	<b>36,407,888.56</b>

Prepared by Kathy Brown



**JUNE 2025**  
**VITAL STATISTICS**

Marriages,Civil Unions	10
Domestic Partners	0
Certified Copies	122
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$250.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$30.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,220.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00

<b>TOTAL</b>	<b>\$1,500.00</b>
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